

TUSSEY MOUNTAIN SCHOOL BOARD
MEETING FOR GENERAL PURPOSES
August 20, 2012

The Tussey Mountain School Board met in a regular session on August 20, 2012 at 7:00 p.m. in the Administrative Conference Room. Board members present were Rodney Figard, Roy McCabe, Jim Hodge, Bill Brumbaugh, Aaron Martin, Jay Williams, Wanda Curfman, Vivian Foster, and Student Board Representative Cameron Querry. Administrators present were Mark Bollman, Rick Heath, Jerry Shoemake, Melinda Damiano, and Wayland Heath. Press present were Ron Morgan – Daily News and Cara Beemiller – Bedford Gazette. Also present was Zack Treece and Karen Gaston (arrived at 7:30 p.m.).

Board President Rodney Figard called the meeting to order at 7:15 p.m. after Mr. Bollman reviewed new items on the agenda since the work session.

ROLL CALL: Leroy Walls was absent.

The Pledge of Allegiance was led by Wanda Curfman followed by a Moment of Silence led by Bill Brumbaugh.

PUBLIC COMMENT: There was no public comment.

The Tussey Mountain School Board of Education has reviewed and discussed, at length, the items listed on the consent agenda at their monthly work session. All Directors were in agreement that these items are approvable by a consent agenda and require no further discussion.

Motion by Rodney Figard seconded by Vivian Foster to approve items 1 through 11 listed on the consent agenda:

Consent Agenda

1. Approve the minutes from the July 16, 2012 meeting
2. Schedule the reorganization meeting for December 5, 2012
3. Approve the following conference requests, conditioned on availability of substitutes (if applicable), as recommended by the Administration:

<u>STAFF MEMBER</u>	<u>WKSHP/CONF</u>	<u>PLACE</u>	<u>DATE(S)</u>	<u>COST</u>
Lisa Rankin	PSBA School Board Secretaries Conference	Hershey Lodge	Oct. 18, 2012	\$155 Regist; mlg/tolls
Vivian Foster	PSBA Annual School Leadership Conference	Hershey Lodge	Oct. 16 - 19, 2012	\$341 Regist.; mlg/tolls; \$525 Lodging

4. Approve the List of Payments as funds are available, including payment listed on the attachment

District

Blanchetti, Tom	Driver's Ed		556.25
Blanchetti, Tom	Driver's Ed		322.63
Browell, Sonya	Online Summer School		411.63
Browell, Sonya	Online Learning Prep		133.50
Browell, Sonya	Progress Book Training		66.75
Brumbaugh, Paul	Summer School		1,157.00
Manges, Bree	Summer School		1,157.00

Rankin, Lisa	Board Meetings	204.00
Wood, Kathy	2 extra days (11-12)	494.48

5. Approve the following purchase order(s) for 2012-2013 as recommended by the Administration:

PO #	Vendor	Item Description	Amount	Paid By
2487	Cdwg Inc.	2 Hard Drives	\$139.64	General Fund
2489	Media Management & Magnetics, Inc.	200 Headphones for elementary	\$590.00	General Fund
2490	Kuta Software LLC	Algebra Books	\$528.00	General Fund
2491	Buckledown Publishing	Algebra Books (Grade 8)	\$475.83	General Fund
2492	Triumph Learning	Algebra Workbooks (Grade 8)	\$771.46	General Fund
2493	Pearson Education	Consumable workbooks for elem.	\$19,357.80	General Fund
2494	Follett Educational Services	Algebra Books	\$1,061.05	General Fund
2495	Allstate	Parking Passes	\$218.35	General Fund
2498	Follett Educational Svcs	15 Saxon Math Books	\$804.82	General Fund
2500	Carolina Biological Supply Co.	Elementary Science Kit Supplies	\$4,637.59	General Fund
2501	Delta Education	Elementary Science Kit Supplies	\$2,721.84	General Fund
2502	Delta Education	3 Science Kits	\$1,764.00	General Fund

6. Approve final payment to Mortimer Electric in the amount of \$25,000.00 at the recommendation of the Maintenance Supervisor.
7. Approve transferring \$30,000 from General Fund to Athletic Fund as requested by the Athletic Director.
8. Approve the following building use requests, conditioned on compliance with the district's Use of Facilities Policy No. 707. Building use is being recommended with the understanding that school district events take precedence over outside organization usage:

HIGH SCHOOL:

- Saint Francis University to use a classroom for graduate classes for district teachers on Wednesdays (4:30 – 7:00 p.m.) from Aug. 29 – Dec. 6, 2012, with Dr. Megan Horsh as supervisor.
- TM Band Boosters to use the cafeteria for a fundraiser delivery on Sept. 6, 2012 (1:30 – 5:45 p.m.), with Heather Hodge as supervisor.

VFW FIELD:

- Saxton Sportsmen's Association to use the VFW Field for Matt Baker Memorial Softball Tournament on Sept. 1-3, 2012 (7:00 a.m. – 5:00 p.m.), with Kendra Deter as supervisor.

SAXTON LIBERTY:

- Saxton Liberty PTA to use the Library for monthly meetings on the second Wednesday of every month (except December) from 7:00 to 8:30 p.m., with Janet Miller as supervisor.

9. Acknowledge the following bus drivers for Snyder Busing and Figard Busing for 2012-13, conditioned on submission and approval of required documentation:

SNYDER BUSING		
DRIVER	BUS/VAN	DRIVER/SUB-STITUTE
Eric Crooks	Bus	Sub
Cheryl Deshong	Van	Sub
Dick Eichelberger	Bus	Driver
Shirley Eichelberger	Bus	Driver
James Everhart	Bus/Van	Sub

Tammy Foore	Van	Sub
Scott Foore	Bus	Sub
Bobbi Jo French		Sub
Terri Karns	Bus	Driver
Brenda Lawerance	Bus	Driver
Angela Lear	Van	Sub
Bill McKnight	Bus	Sub
Mary Messersmith	Bus	Sub
Donald Meyers	Bus/Van	Sub
Dana Moore	Bus	Sub
Bill Morgan	Van	Driver
Kimberly Register	Bus	Sub
Amanda Rutters	Bus	Sub
Glenn Snyder, Jr.	Bus	Driver
Leona Snyder	Bus	Sub
Jessica Stone	Bus	Sub
Carol Stull	Bus	Driver
Melissa Watkins	Bus	Sub
Robert Whisner	Bus	Driver
Judy Wright	Bus	Sub
Paul Brumbaugh	Van	Sports
Roger Conley	Van	Sports
Amber Yutzy	Van	Sports

FIGARD STEVENSON, LLC		
DRIVER	BUS/VAN	DRIVER/SUB-STITUTE
Steve Arcq	Bus	Driver
Robin Barnett	Bus/Van	Sub
Brenda Brumbaugh	Bus	Sub
Roy Cooley	Bus	Sub
Kathi Cunningham	Bus	Driver
Paul Didyk	Van	Sub
Robert Figard	Bus/Van	Driver/sub
Ruth Figard	Bus/Van	Instructor/Driver
Steve Figard	Bus/Van	Sub
Joyce Gabrielson	Bus/Van	Driver
Brooke Hastings	Bus/Van	Driver
Justine Heath	Bus	Driver
Deb Leavelle	Van	Driver
Glenn Leavelle	Van	Driver
Dana Moore	Bus	Sub
Jason Perry	Bus	Sub
Maxine Perry	Van	Sub
Correna Putt	Bus/Van	Driver
Lester Ruby	Van	Driver
Carol (Dietz) Sheffield	Bus	Sub

Gerald Sipes	Bus	Driver
Judy Sipes	Van	Driver
Karen Stevenson	Bus/Van	Instructor/Driver
Keith Stevenson	Bus/Van	Sub
Christina VanPelt	Bus	Driver
Charlene Watkins	Bus	Driver
Charles White	Bus/Van	Sub
Virginia White	Bus	Sub
Kevin Miller	Van	Sports
Amber Yutzzy	Van	Sports
John Husick	Van	Sports

10. Acknowledge the use of busses/vans over ten (10) years old to be used for transportation of students during 2012-13 as listed by contractor:

FIGARD STEVENSON, LLC				
BUS	(S) SUB	PASSENGER	YEAR	TYPE
1F		72	1996	INTERNATIONAL
4F	S	72	1992	INTERNATIONAL/CARPENTER
8F	S	10	2001	CHEVROLET VAN
13F	S	72	1997	BLUEBIRD 444E
14F	S	72	1999	INTERNATIONAL/BLUEBIRD
15F		72	2000	AMTRAN
16F		72	2002	INTERNATION IC
19J	S	72	1998	INTERNATIONAL

SNYDER BUSING				
BUS	(S) SUB	PASSENGER	YEAR	TYPE
1 S		9	2002	CHEVY SUBURBAN
7 S	S	9	1998	FORD
9S	S	7	1993	CHEVY LUMINA
30		72	2001	CHEVROLET
31		72	2002	INTERNATIONAL
38		72	1999	BLUEBIRD
39		72	2000	FREIGHTLINER
47	S	72	1996	INTERNATIONAL
53	S	72	1994	INTERNATIONAL
57		24	2002	CHEVY
58	S	54	1998	BLUEBIRD
59	S	48	1999	INTERNATIONAL

11. Establish the extra-curricular rate (including field trips) for 2012-13 to be \$1.85 per mile for buses and \$1.15 per mile for vans, as recommended by the Transportation Committee.

COMPARISON:

	<u>Bus</u>	<u>Van</u>
2011-12	1.80	1.12
2010-11	1.77	1.10

2009-10	1.72	1.07
2008-09	1.71	1.06
2007-08	1.64	1.02

INFORMATION: The district received the following quotes to repair the plaster gymnasium walls at Saxton Liberty and Robertsdale:

Arch Masonry, Inc.	\$24,850
Christine Plastering & Renovating	\$ 5,680 (\$2,590 SL; \$3,090 Rdale)

The job was awarded to Christine Plastering & Renovating.

Roll Call Vote – Unanimous M.C.

POLICY & CURRICULUM

Motion by Vivian Foster seconded by Roy McCabe to approve Resolution No. 2012-13-1, which sanctions the Elementary Girls Basketball, Elementary Boys Basketball, Elementary Midget Football, and Elementary Wrestling Teams as student athletic groups affiliated with the Tussey Mountain School District.

Roll Call Vote – Unanimous M.C.

There was a discussion concerning the presentation at the work session concerning the expansion of the Keystone Opportunity Zone (KOZ) for the Seton property.

Motion by Vivian Foster seconded by Roy McCabe to approve two Expansion KOZ Resolutions for a total of three commercial parcels owned by Seton Company.

Roll Call Vote – Unanimous M.L.

BUDGET & FINANCE

Motion by Rodney Figard seconded by Wanda Curfman to approve the band to participate in the Broad Top Labor Day Parade on September 1, 2012, with Bonnie Jenkins as supervisor. District cost would be transportation.

Roll Call Vote – Unanimous M.C.

BUILDING USE

There was a discussion concerning a request to organize an Alumni basketball game.

Motion by Jay Williams, seconded by Wanda Curfman to approve a request from Erin Lashinsky to organize an Alumni basketball game, using district facilities for practice and play a game.

Roll Call Vote – Unanimous M.C.

There was a discussion concerning charging fees to the following groups for building use. Lisa informed them that, if they want to waive the fee as required by the policy, this would need to be added to the motion.

Motion by Jay Williams seconded by Vivian Foster to approve the following building use requests, conditioned on compliance with the district’s Use of Facilities Policy No. 707. Building use is being recommended with the understanding that school district events take precedence over outside organization usage:

SAXTON LIBERTY:

- Girl Scouts (Brownie Troop, Daisy Troop, and Junior Troop) to use classrooms for badge work on Wednesdays (3:10 – 4:30 p.m.) during the school year, with Darla Germaux as supervisor. A fee of \$.75/week per student will be collected to cover cost of the badges.

HIGH SCHOOL:

- Youth Football group to use the Athletic Field for games beginning Sept. 8 through Oct. 13, 2012 (9:00 a.m. – 4:00 p.m.), with James Heath as supervisor. The group will be charged custodial fees, if incurred.

Roll Call Vote – Unanimous

M.C.

PERSONNEL

Motion by Bill Brumbaugh seconded by Roy McCabe to establish the following rate for substitute teacher wages for the 2012-13 school year:

-	Certificated person substituting on a day-to-day basis or in their field 1-45 consecutive days in the same position.	\$78 per day
-	Certificated person substituting in their field 46-90 consecutive days in the same position except when the administration knows that the substitute will be filling a vacancy for more than 46 days, then the substitute will receive \$85 per day from the first day that the administration has evidence of the extended leave.	\$85 per day
-	Certificated person substituting in their field 91 or more consecutive days in the same position.	\$100 per day Plus fringes

Roll Call Vote – Unanimous

M.C.

Motion by Bill Brumbaugh seconded by Rodney Figard to recognize the salaries for the 2012-13 school year for all employees as provided on the attached listing.

Roll Call Vote – Unanimous

M.C.

Motion by Bill Brumbaugh seconded by Aaron Martin to approve the following persons being hired for the position listed at the salary stated for 2012-13, conditioned on submission and approval of required documentation (if applicable):

Erin Lashinsky	JH Football Cheerleading Advisor	\$687.00
Mike Villa	Volunteer Football Coach	
Jeremy Folk	Volunteer Game Manager	
Bonnie Jenkins	National Honor Society Advisor	\$1,164.00
Julianne Claycomb	Student Council Advisor	\$1,164.00
Nate Thompson	Press Club Advisor	\$944.00
Amy Snyder	Audiovisual Advisor	\$1,164.00
Amy Snyder	TV Crew Advisor	\$1,164.00
Sarah Johnson	Play/Musical Advisor	\$3,181.00
Amanda Adams	Choreographer	\$1,589.00
Kim Bowser	Science Department Head	\$1,164.00
Amy Snyder	English Department Head	\$1,164.00
Heather Jancula	Social Studies Department Head	\$1,164.00
Amanda Adams	Fine Arts Department Head	\$1,164.00
Paul Brumbaugh	Math Department Head	\$1,164.00
Kim Donaldson	Health/Phys Ed Dept Head	\$944.00
Cathy Wakefield	Career Education Dept Head	\$944.00
Lindsey Myers	FBLA Advisor	\$274.00
Dan Brode	FBLA Advisor	\$274.00

Bonnie Jenkins	Hand Bell Choir	\$1,589.00
Polly Klock	Scholastic Quiz Advisor	\$687.00
Kathy Wood	Mentor for Bethany Kozak	\$944.00
Amber Yutzey	Volunteer Cross Country Coach	
Jessica Little	Volunteer Cross Country Coach	
Garret Cloud	Volunteer Cross Country Coach	
Adriene Clark	Volunteer Volleyball Coach	
Anita Brumbaugh	Volunteer Band Assistant	

CLASS ADVISORS:

Class of 2013:	Douglas Ebersole	\$310.00
	Polly Klock	\$310.00
	Kasey Kuhns	\$310.00
Class of 2014:	Heather Jancula	\$274.00
	Breeann Manges	\$274.00
Class of 2015:	Josh Smith	\$274.00
	Chris Carrier	\$274.00
Class of 2016:	Michelle Galo (permanent)	\$274.00
Class of 2017:	Michelle Galo (permanent)	\$274.00

Roll Call Vote – Unanimous M.C.

At the July 2012 meeting, Cathy Knee was approved as Band Front/Majorette Advisor with Amanda Adams being approved as a volunteer. Bonnie Jenkins has requested that the salary for the position be split between Cathy for the Majorettes and Amanda for the Band Front.

Motion by Bill Brumbaugh seconded by Roy McCabe to rescind the hiring of Cathy Knee as Band Front/Majorette Advisor in the amount of \$2,335.00 for 2012-13.

Roll Call Vote – Unanimous M.C.

Motion by Bill Brumbaugh seconded by Roy McCabe to approve the following individuals for 2012-13 for the position stated at the stipend listed, as recommended by the Band Director:

Cathy Knee	Majorette Advisor	\$1,167.50
Amanda Adams	Band Front	\$1,167.50

Roll Call Vote – Unanimous M.C.

Motion by Bill Brumbaugh seconded by Rodney Figard to approve the attached list of district substitute teachers for 2012-13, conditioned on submission and approval of required documentation.

Roll Call Vote – Unanimous M.C.

Motion by Bill Brumbaugh seconded by Roy McCabe to approve the following IU8 substitutes for 2012-13, conditioned on submission and approval of required documentation:

John Wiley	Stephen Stoudnour	Peter Rossi
Melissa Ortego	David Ollman	Homer McCready
Thomas Keilbasinski	Kelly Henry	Laura Fisher
Sarah Elder	Robert Detwiler	Jessica Coffman
Carlton Blanchard		

Roll Call Vote – Unanimous M.C.

Motion by Bill Brumbaugh seconded by Roy McCabe to approve adding the following persons to the substitute support staff list for 2012-13, conditioned on submission and approval of required documentation, as recommended by the Administration:

Sandra Brode	Marcy Putt	Amy Lemin
Darlene Coy	Tammy Ramsey	Wendy Sheaffer
Patsy Foor	Jim Allford	Max Bollman
Penny Weimert	Judy Harlon	Kenneth Foster, Jr.

Roll Call Vote M.C.

Ayes: Curfman, Brumbaugh, Martin, Williams, Hodge, McCabe, Figard
Foster abstained because her son is on the list.

Motion by Bill Brumbaugh seconded by Roy McCabe to approve the following TSS/BSC/Therapists for 2012-13, conditioned on submission and approval of required documentation:

Youth Advocacy Program

Matt Harr	Amber Hall
Amber Lucko	Lindsey Smith
Paula Wilson	Kathleen Wilson
Derek King	Stana Stewart
Lauren Albright	

RAYSTOWN DEVELOPMENT SERVICES

Amy King

Roll Call Vote – Unanimous M.C.

Motion by Bill Brumbaugh seconded by Vivian Foster to approve a revision to the Superintendent’s Office Personnel Agreement, providing an additional vacation day to Gwen Smith beginning with 2012-13, making her total annual vacation day allotment fifteen (15).

Roll Call Vote – Unanimous M.C.

Motion by Bill Brumbaugh seconded by Wanda Curfman to accept a resignation letter from Eric Young, Secondary Vocational Education Instructor, effective immediately.

Roll Call Vote – Unanimous M.C.

Motion by Bill Brumbaugh seconded by Vivian Foster to authorize the Administration to interview and hire a Vocational Education Instructor due to the resignation of Eric Young.

Roll Call Vote – Unanimous M.C.

Motion by Bill Brumbaugh seconded by Roy McCabe to approve transferring Dawn Blair from the position of Part-time Cleaner at the high school to Part-time Cook’s Helper at the high school effective at the beginning of the 2012-13 school year.

Roll Call Vote – Unanimous M.C.

Motion by Bill Brumbaugh seconded by Wanda Curfman to approve transferring Fred Heath from the position of Part-time Cleaner at Defiance Elementary to Part-time Cleaner at the high school effective at the beginning of the 2012-13 school year.

Roll Call Vote – Unanimous M.C.

Motion by Bill Brumbaugh seconded by Wanda Curfman to approve Kim Carson, a Shippensburg University graduate student to pre-student teach with Dorian Morse during the fall semester of 2012-13 once per week for ten weeks, conditioned on submission and approval of required documentation.

Roll Call Vote – Unanimous

M.C.

Mr. Bollman's monthly Superintendent's report was provided

There was a lengthy discussion concerning the requirement for retirees to obtain new clearances under Act 114.

Vivian reported on PSBA providing services to cyber/charter schools.

With no further business to discuss, Roy McCabe made a motion to adjourn at 7:25 p.m., seconded by Vivian Foster with no objections.

Board President Rodney Figard called an Executive Session for a student issue at 7:35 p.m. and announced that the Board would not be returning to regular session.

Respectfully Submitted,

Lisa M. Rankin
Secretary