

TUSSEY MOUNTAIN SCHOOL BOARD
MEETING FOR GENERAL PURPOSES
February 19, 2018

The Tussey Mountain School Board met for general purposes on February 19, 2018 at 7:00 p.m. in the Administrative Conference Room, 199 Front Street, Saxton. Board members present were Adam Baker, Roy McCabe, John Baughman, Harry Watkins, Jimmy Hodge, Melanie Gresko, and Student Board Representative Emma Watkins. Suzanne Detterline arrived at 7:33 p.m. Administrators present were Gary Dawson, Jerry Shoemake, Wayland Heath, Matt McCahan, and Janelle Henderson. Press present was Ron Morgan – Daily News. Also present were Andrea, Alex, and Emma Watkins, and Jessica Little. Board President Melanie Gresko called the meeting to order at 7:18 p.m. after the Elementary Student of the Month presentation.

ROLL CALL: Brenda Folk and Jim Hodge were absent.

Pledge of Allegiance was led by John Baughman.

PUBLIC COMMENT: There was no public comment.

Board President Melanie Gresko called for an Executive Session for Personnel at 7:22 p.m. that lasted until 7:50 p.m.

Meetings held since January’s meeting:

- ❖ Jan. 18, 2018 – Board Negotiations Committee (Board Committee only)
- ❖ Jan. 22, 2018, 2018 – Athletic Committee, Building & Grounds Committee, Transportation Committee
- ❖ Jan. 23, 2018 – Personnel Committee, Support Staff Negotiations (Both parties)
- ❖ Jan. 26, 2018 – Policy & Curriculum Committee
- ❖ Feb. 2, 2018 – Board Retreat
- ❖ Feb. 14, 2018 – Cafeteria Committee

The Tussey Mountain School Board of Education has reviewed and discussed, at length, the items listed on the consent agenda at their monthly work session. All Directors were in agreement that these items are approvable by a consent agenda and require no further discussion.

Motion by Melanie Gresko seconded by Harry Watkins to approve items 1 through 8 listed on the consent agenda. Harry Watkins had questions on items 5 and 8 so, after discussion, those items were pulled from the list of consent items. Melanie Gresko then restated the motion with a second from Roy McCabe to vote on items 1, 2, 3, 4, 6, and 7.

Consent Agenda

1. Approve the minutes from the January 3, 2018 and January 15, 2018 meetings.
2. Approve revision to the 2017-18 School Calendar reflecting **February 16**, 2018 as a make-up day for February 8, 2018 that was missed due to inclement weather.
3. Approve the following conference requests, conditioned on availability of substitutes (if applicable), as recommended by the Administration:

STAFF MEMBER	WKSHP/CONF	PLACE	DATE(S)	COST
Megan Schneider	Career Readiness Resources & Planning for CEW	IU8 Altoona	3/8/2018	No District Cost
Steve Long	Chapter 339 Plans	IU8 Altoona	3/19/2018	No District Cost

Jessica Hoey, Pam McDonald	Practical Strategies to Use Guided Math	Camp Hill	3/20/2018	Pam: Mlg/tolls, sub, \$249 Regist. Jessica: sub, \$249 Regist.
Valerie Morningstar, Dorian Morse, Carol Lynn	22 nd Annual Conference for Early Childhood and Early Intervention	Juniata College	3/20/2018	Subs
Bonnie Jenkins	PA Music Educators Association Annual In-Service Conference	Lancaster	4/19-21/2018	\$150 Regist.
Nikki Gephart	Framework for Understanding Poverty	Bedford	2/28/2018	No District Cost (21 st Century Grant expense)
Andrea Watkins, Crystal Mohlman, Anna Collare, Tammy Ramsey	Teachers and Paraprofessionals Working Together		3/8/2018	No District Cost

4. Approve the following field trip/academic trip requests, conditioned upon the availability of substitute teachers, as recommended by the Administration:

GROUP	SUPERVISOR	DESTINATION	DATE	PURPOSE	COST
Approx. 6 band students	Adam Runk	Bellefonte HS	2/22-24	Region Band	Students: \$115 per student Regist., transp. (drop off only) Mr. Runk: Mlg, Sub, Lodging for 2 nights
Gr. 11-12 students	Kathy Wood	Omni Bedford Springs	2/28	Steps to Success (career opportunities)	Transp.
Envirothon Competition teams	Sarah Elder, Toby Horsh	Tenley Park, Everett	4/23	Envirothon practice day	Transp, subs
Envirothon Competition teams	Sarah Elder, Toby Horsh	Shawnee State Park	5/1	Envirothon competition	Transp, subs, \$70 Regist.
Gr. 3	Grade 3 teachers	JC Blair Health Fair	5/3	Health & Safety Education	No District Cost- expenses being paid by JC Blair Hospital Auxiliary
Gr. Pre-K, K, 1, Childcare students	Pre-K, K, Grade 1 teachers, Valerie Morningstar	Everett Elementary School	5/16	Author Visit - Zachary O'Hora	No District Cost - expenses being paid by Federated Library System of Bedford County
Gr. 6	Gr. 6 teachers	Washington, D.C.	5/25	Tour various monuments, memorials, and museums	Transp.
Gr. 10-11	Kathy Wood, Megan Schneider	Mount Aloysius	4/24	Dual Enrollment Days	Expenses will be reimbursed by Mount Aloysius
Gr. 2	Gr. 2 teachers	Jaffa Shrine	4/10	Circus (see mammals, birds, reptiles, amphibians up close)	No district cost
Gr. 9	Kathy Wood	Bedford VoTech	3/7	Career options offered	Transp.

				at Vo Tech	
Chorus student	Sarah Johnson	Penn Cambria HS	2/28-3/2	Region III Chorus	Student: Tansp (drop off only); \$130.00 Regist. Ms. Johnson: Mlg; \$208.68 Lodging; sub
French Club students	Amanda Adams	Hollidaysburg - Allegheny Creperie	4/11	French Cuisine	No District Cost

5. was pulled and voted on separately after Harry Watkins questioned payment to Jessica Hoey listed twice for the same date.

6. Approve the following purchase for 2017-18:

PO #	Vendor	Item Description	Amount	Paid By
97	Curriculum Associates	Early Childhood Screening Tests	\$1,212.29	General Fund

7. Approve the Activity Fund Reports as follows:

- Nov. 2017 reflecting a cumulative balance of \$95,430.58
- Dec. 2017 reflecting a cumulative balance of \$88,023.41

8. was pulled and voted on separately after Harry Watkins questioned by school functions were listed for Board approval.

Roll Call Vote – Unanimous

M.C.

Motion by Melanie Gresko seconded by Roy McCabe to approve the List of Payments as funds are available.

District

Allison, Lysbeth	Open House	8/22/2017	\$	48.00
Angelo, Mike	Open House	8/22/2017	\$	48.00
Baer, Melanie	Open House	8/22/2017	\$	48.00
Barton, Bonnie	Open House	8/22/2017	\$	48.00
Blanchetti, Tom	Driver's Ed	11/13,15,17,19	\$	132.00
Blanchetti, Tom	Driver's Ed	11/29,30,12/4,6,7	\$	216.00
Blanchetti, Tom	Driver's Ed	12/11,12,15,18,19,20	\$	240.00
Corrigan, Lindsey	Open House	8/22/2017	\$	48.00
Detwiler, Megan	Detention	9/19,10/3,17,11/7,14	\$	300.00
Flaherty, Casey	Detention Canvas	9/5,26,10/10,31,11/21,12/19	\$	360.00
Flaherty, Casey	Course	12/18/2017	\$	240.00
Gutshall, Ben	Open House	8/22/2017	\$	24.00
Hoey, Jessica	Detention	11/20/2017	\$	24.00
Hoey, Jessica	Homebound	12/4-6,11-13	\$	240.00
Hoey, Jessica	Open House	8/22/2017	\$	48.00
Hoover, Irene	Open House	8/22/2017	\$	48.00
Horton, Stephanie	Open House	8/22/2017	\$	48.00
Husick, Angie	Open House	8/22/2017	\$	48.00
Leonard, Christy	Open House	8/22/2017	\$	48.00
Little, Jessica	Open House	8/22/2017	\$	48.00
Long, Steve	Open House	8/22/2017	\$	48.00

Lynn, Danielle	Open House	8/22/2017	\$	48.00
Madzy, Melissa	Open House	8/22/2017	\$	48.00
McDonald, Pam	Open House	8/22/2017	\$	48.00
Morse, Bradley	Open House	8/22/2017	\$	48.00
Morse, Dorian	Open House	8/22/2017	\$	48.00
Mykut, Cheri	Open House	8/22/2017	\$	48.00
Rankin, Lisa	6 Meetings	10/9,16,25,11/6,13,20	\$	318.00
Sichko, Eva	Open House	12/11,18,19	\$	180.00
Snyder, Amy	Detention	11/2,16	\$	120.00
Snyder, Amy	Detention	11/30,12/5	\$	120.00
Snyder, Erin	Open House	12/11,18	\$	48.00
Stoudnour, Morgan	Open House	8/22/2017	\$	48.00
Treece, Jen	Open House	8/22/2017	\$	48.00
Villa, Jamie	Open House	8/22/2017	\$	48.00
Watkins, Christina	Detention	11/21/2017	\$	24.00
Watkins, Christina	Open House	8/22/2017	\$	48.00
Blanchetti, Tom	Driver's Ed	1/9,10,15,18	\$	144.00
Donovan, Shauna	Open House	8/22/2018	\$	48.00
Gutshall, Ben	Open House	8/22/2017	\$	48.00
Hoey, Jessica	Homebound	1/3,4,5	\$	120.00
Hoey, Jessica	Homebound	1/3/2005	\$	120.00
Hoey, Jessica	Homebound	1/8-11,15-18	\$	240.00
Morse, Brad	Lowe's grant Transition	1/11/2018	\$	232.50
Rodgers, Kim	Cnl	9/20,10/18,11/15,12/20	\$	96.00
Snyder, Amy	Detention	12/13,14,21	\$	138.00
Taylor, Corie	Open House	8/22/2017	\$	48.00
Williams, Tracey	Open House	8/22/2017	\$	48.00

SFP

Lynn, Danielle	Presenter	10/11,18,25,11/1,7,15,21	\$	1,000.00
Villa, Jamie	Presenter	10/11,18,25,11/1,7,15,21	\$	1,000.00
Villa, Jamie	Facilitator	10/11,18,25,11/1,7,15,21	\$	350.00
Watkins, Christina	Facilitator	10/11,18,25,11/1,7,15,21	\$	350.00
Watkins, Christina	Presenter	10/11,18,25,11/1,7,15,21	\$	1,000.00

PA Pre-K Counts

Morse, Dorian	Coordinator	8/21-1/19	\$	621.00
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21st Century

Bussick, Lois	Tutor	11/30/2017	\$	48.00
Bussick, Lois	Tutor	12/14/2017	\$	48.00
Ebersole, Doug	Tutor	11/16/2017	\$	24.00
Ebersole, Doug	Tutor	12/7, 11/30	\$	48.00
Ebersole, Doug	Tutor	12/14/2017	\$	24.00
Elder, Sarah	Tutor	11/13,16	\$	108.00
Elder, Sarah	Tutor	11/30,12/4,5	\$	180.00
Elder, Sarah	Tutor	12/12,14,19,20	\$	204.00
Gutshall, Julie	Tutor	11/15,29,12/6	\$	120.00
Gutshall, Julie	Tutor	12/13/2018	\$	60.00
Leonard, Christy	Tutor	11/13/2017	\$	24.00
Morningstar, Valerie	Tutor	12/12,13,19	\$	108.00
Morninstar, Valerie	Tutor	11/14,15,16,	\$	144.00

Morninstar, Valerie	Tutor	11/29,12/5,6	\$	132.00
Morse, Bradley	Tutor	11/13,14,15	\$	120.00
Morse, Bradley	Tutor	12/4,5,6	\$	120.00
Morse, Bradley	Tutor	12/11,12,18,19	\$	192.00
Morse, Bradley	Tutor	12/13/2017	\$	24.00
Sichko, Eva	Tutor	11/13/2017	\$	60.00
Sichko, Eva	Tutor	11/29,12/6,7	\$	204.00
Snyder, Erin	Tutor	12/4/2017	\$	24.00
Bussick, Lois	Tutor	1/11,18	\$	84.00
Curfman, Sue	Tutor	1/15/2018	\$	60.00
Ebersole, Doug	Tutor	1/11,18	\$	48.00
Elder, Sarah	Tutor	1/15/2018	\$	72.00
Gutshall, Julie	Tutor	1/3/2018	\$	60.00
Gutshall, Julie	Tutor	1/10/2017	\$	120.00
Morningstar, Valerie	Tutor	1/3/2018	\$	48.00
Morningstar, Valerie	Tutor	1/8-11,1/17,18	\$	372.00
Morse, Brad	Tutor	1/3/2018	\$	24.00
Morse, Brad	Tutor	1/10,17	\$	24.00
Morse, Brad	Tutor	1/9/2018	\$	60.00
White, Hattie	Tutor	1/8/2018	\$	24.00

Roll Call Vote - M.C.
 Ayes: Baker, McCabe, Baughman, Detterline, Gresko
 Nays: Watkins, Jimmy

Motion by Melanie Gresko seconded by Harry Watkiins to approve the following building use requests, conditioned on compliance with the district’s Use of Facilities Policy No. 707. Building use is being recommended with the understanding that school district events take precedence over outside organization usage:

HIGH SCHOOL:

- Cub Scout Pack 471 to use the new gymnasium on March 17 (8:00 a.m. – 1:00 p.m.) for a Pine Wood Derby with Corie Taylor as supervisor.
- Saxton Little League to use the baseball field from March through June 2018 (6:00 – 8:00 p.m.) for practice, with Mat Stoudnour as supervisor. Approval is with the understanding that use will be coordinated through the Athletic Director.
- Saxton Little League to use the VFW field from March through June 2018 (6:00 – 8:00 p.m.) for practice, with Mat Stoudnour as supervisor. Approval is with the understanding that use will be coordinated through the Athletic Director.
- After3 to use the Cafeteria on Mar. 15 (3:05 – 6:30 p.m.) for a “Lucky to be a Titan” Open House, with Nikki Gephart as supervisor.
- PRIDE to use the gymnasium on Mar. 24 (5:00 – 10:00 p.m.) for a Spring Formal, with Amanda Adams and Tom Blanchetti as supervisors.
- Volleyball team to use the gymnasiums on Wednesdays from 6/13 – 8/8 for open gym (5:00 - 8:00 p.m.), with Kelly Lazor as supervisor.
- Volleyball team to use the gymnasiums on 7/23 – 7/27 (7:00 a.m. – 3:00 p.m.) for Volleyball Camp, with Kelly Lazor as supervisor.
- Science Fair team(s) to use the cafeteria on Mar. 26 (4:00 – 7:30 p.m.) for a Science Fair with Davina Wiczorek as supervisor.
- Saxton Sportsmens Assoc. to use the tennis court and parking lot on Mar. 24 (10:00 a.m. – 12:30 p.m.) for their annual Easter Egg Hunt, with Cindy Foster as supervisor. Rain date will be Mar. 31.

- Broad Top Youth Baseball group to use the gymnasium from Mar. 1 to Apr. 30 (schedule to be coordinated through Athletic Director) for Open Gym with Jack Jones as supervisor.
- AYSO to use the field from Mar. 24 – Jun. 9 (M-F 5:00 – 8:00 p.m. for practice; Sat. 8:00 a.m. – 4:00 p.m. for games), with Josh Wakefield as supervisor.

ELEMENTARY SCHOOL:

- Saxton Little League to use the gymnasium from March through June 2018 (6:00 – 8:00 p.m.) for indoor practice during inclement weather, with Mat Stoudnour as supervisor. Approval is with the understanding that use will be coordinated through the Athletic Director.
- AYSO to use the field from Mar. 24 – Jun. 9 (M-F 5:00 – 8:00 p.m. for practice; Sat. 8:00 a.m. – 4:00 p.m. for games), with Josh Wakefield as supervisor.

Roll Call Vote – Unanimous M.C.

Motion by John Baughman seconded by Jimmy Hodge to contract with Steve Parks to provide specifications to bid resurfacing the track at a cost of \$2,000. Dr. Dawson provided information that would be provided for this project. There was a short discussion concerning the motion.

Roll Call Vote – Unanimous M.C.

POLICY & CURRICULUM

Motion by Roy McCabe seconded by John Baughman to approve revisions to Policy No.246 (School Wellness) as recommended by the Policy & Curriculum Committee.

Roll Call Vote – Unanimous M.C.

Motion by Roy McCabe seconded by John Baughman to approve revisions to Policy No.903 (Public Participation In Board Meetings) as recommended by the Policy & Curriculum Committee.

Roll Call Vote – Unanimous M.C.

Motion by Roy McCabe seconded by John Baughman to approve adding a bus stop at 217 River View Drive, Riddlesburg, as recommended by the Administration.

Roll Call Vote M.C.
 Ayes: Baker, McCabe, Baughman, Watkins, Detterline, Gresko
 Nays: Jimmy

Motion by Roy McCabe seconded by Melanie Gresko to approve the district’s Emergency Management Plan as recommended by the Administration.

John Baughman made a motion to table the approval of the Emergency Management Plan since he feels it is not complete.

Roll Call Vote to table was unanimous M.C.

Motion by Roy McCabe second by John Baughman to approve the following field trip/academic trip requests, conditioned upon the availability of substitute teachers, as recommended by the Administration:

GROUP	SUPERVISOR	DESTINATION	DATE	PURPOSE	COST
Gr. K-4	All teachers and aides	High School	3/8	Fine Arts – Drama presentation	Transp.
Life Skills students	Melissa Madzy, Classroom Aides	Martinsburg (Traditions Restaurant, Bowling Alley)	3/9	CBI trip (menu ordering, manners, taking turns)	Transp; meals; bowling lane fees

Roll Call Vote – Unanimous

M.C.

BUDGET

The district solicited bids for the sale of a 2000 GMC Truck that is no longer in use and received the following:

Robert B. Hess	\$750.00
Mike Veneziano	\$601.00

Motion by John Baughman second by Roy McCabe to accept a bid in the amount of \$750 from Robert B. Hess for the purchase of the 2000 GMC Truck with the understanding that the sale is in “as is” condition with no warranty.

Roll Call Vote – Unanimous

M.C.

Motion by John Baughman second by Roy McCabe to approve a new website provider, Apptegy, at a cost of \$35,725 for a five (5) year term beginning with the 2018-19 school year, which reflects a 60% discount for development, as recommended by the Administration. Dr. Dawson explained what all was included with the price and provided a brief description of the capabilities of the website. There was further discussion concerning this.

Roll Call Vote – Unanimous

M.C.

BUILDING USE

Motion by Harry Watkins second by Roy McCabe to approve the following building use requests, conditioned on compliance with the district’s Use of Facilities Policy No. 707. Building use is being recommended with the understanding that school district events take precedence over outside organization usage:

HIGH SCHOOL:

- Wrestling teams to use the gymnasiums and one classroom on Dec. 14, 2018 (5:00 – 9:00 p.m.) and Dec. 15 (6:00 a.m. – 8:00 p.m.) for a wrestling tournament, with John Husick as supervisor.
- Jr. High Wrestling team to use the gymnasiums and one classroom on Jan. 25, 2019 (4:00 – 8:00 p.m.) and Jan. 26, 2019 (7:00 a.m. – 8:00 p.m.) for wrestling duals with John Husick as supervisor.
- Band Boosters to use the Auditorium, cafeteria, band room, restrooms near the cafeteria, concession stand, including restrooms for their 2nd annual Bikers U Band event on Aug. 11, 2018 (7:00 a.m. – 1:00 p.m.), with Bonnie Jenkins and Donna Black as supervisors.
- PTO to use the Gymnasium on Mar. 23 (5:30 – 10:30 p.m.) for a 5th & 6th grade dance, with Jayla Weyandt as supervisor.

Roll Call Vote – Unanimous

M.C.

PERSONNEL

INFORMATION:

- The District has an employee requesting Family Medical Leave.
- The District has an employee taking Childrearing Leave with an estimated absence of Feb. 19 through April 3, 2018
- The District has an employee taking Childrearing Leave with an estimated absence of Apr. 30 through the end of the 2017-18 school year.

Motion by Suzanne Detterline second by Roy McCabe to approve a request leave without pay for the following employee(s):

Elva Jean Fisher – 6 days	Tammy Ramsey – 1 day	Mary Hinkle – 1 day
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Roll Call Vote – Unanimous M.C.

Motion by Suzanne Detterline second by Roy McCabe to acknowledge that Figard/Steven Busing is adding Larry Cross to their list of substitute van drivers, conditioned on receiving the required documentation.

Roll Call Vote – Unanimous M.C.

Motion by Suzanne Detterline second by Roy McCabe to acknowledge that Snyder Busing is adding Carol Sheffield Dietz to their list of substitute van/bus drivers, conditioned on receiving the required documentation.

Roll Call Vote – Unanimous M.C.

Motion by Suzanne Detterline second by Roy McCabe to approve the change of signatures for the General Fund checking account effective January 1, 2018:

Gary L. Dawson
 James Shoemake
 Lisa M. Rankin
 Melanie F. Gresko

Roll Call Vote – Unanimous M.C.

Motion by Suzanne Detterline second by Roy McCabe to hire Genevieve Lynn for the position of part-time After3 Program Aide under the terms and conditions of the contract between the TMSB and the TMESPA, effective as soon as feasible, conditioned on submission and approval of required documentation.

Roll Call Vote – Unanimous M.C.

Motion by Suzanne Detterline second by John Baughman to approve the following bona-fide volunteers being hired for the position listed at the nominal stipend stated for 2017-18, conditioned on submission and approval of required documentation (if applicable):

Matt McCahan	Assistant Baseball Coach	\$2,465.00
Zach Novakowski	Assistant Baseball Coach	\$2,465.00
Kevin Reed	Volunteer Baseball Coach	
Dave Leonard	Volunteer Baseball Coach	
Rob Reed	Volunteer Baseball Coach	
Jordan Deluca	Volunteer Baseball Coach	
Daniel Taylor	Volunteer Baseball Coach	
Dan Brode	Head Tennis Coach	\$3,360.00

Casey Flaherty	Head Track Coach	\$3,360.00
Chris Carrier	Assistant Track Coach	\$2,465.00
Brenda Sipes	Assistant Track Coach	\$2,465.00
Josh Smith	Assistant Track Coach	\$2,465.00
Dave Smith	Volunteer Track Coach	
Tina Smith	Volunteer Track Coach	
Jason Weaver	Volunteer Softball Coach	
Faith Barnett	Volunteer Softball Coach	
Sarah Elder	Sr. High Envirothon Coach	\$131.00
Toby Horsh	Jr. High Envirothon Coach	\$131.00
Sonya Browell	Elementary Envirothon Coach	\$131.00
Shauna Donovan	Elementary Envirothon Coach	\$131.00
Julie Gutshall	Elementary Envirothon Coach	\$131.00
Bonnie Jenkins	Assistant Play/Musical Advisor	\$2,465.00 (Pro-rated)
Amy Snyder	Yearbook Advisor	\$3,360.00 (pro-rated at 80%)

Roll Call Vote – Unanimous M.C.

Motion by Suzanne Detterline second by Melanie Gresko to hire Josh Smith as Head Football Coach for the 2018-19 school year at a stipend of \$5,006.00 as recommended by the Athletic Committee.

Roll Call Vote M.L.

Ayes: Baker, Baughman, Watkins, Gresko

Nays: McCabe, Jimmy, Detterline

Motion by Suzanne Detterline second by Roy McCabe to accept a letter of resignation from Jessica Hoey from the position of Assistant Volleyball Coach effective immediately.

Roll Call Vote – Unanimous M.C.

The January 2018 Treasurer’s Report was provided

Emma Watkins reported on student activities.

With no further business to discuss, motion to adjourn was made by Roy McCabe at 9:25 p.m. with no objections.

Board President Melanie Gresko called an Executive Session for Personnel that lasted from 9:25 to 10:10 p.m. The group did not return to regular session.

Respectfully Submitted,

Lisa M. Rankin
Secretary