

TUSSEY MOUNTAIN SCHOOL BOARD  
MEETING FOR GENERAL PURPOSES  
November 21, 2016

Tussey Mountain School Board met for general purposes on November 21, 2016 at 7:00 p.m. in the Administrative Conference Room, 199 Front Street, Saxton. Board members present were Vivian Foster, Brenda Folk, Tom Arnold, Jeremy Wyles, Melanie Gresko, Suzanne Detterline, Aaron Martin, Jim Hodge, and Roy McCabe. Administrators present were Mark Bollman, Wayland Heath, Janell Henderson, Jerry Shoemake, and Matt McCahan. Press present was Ron Morgan – Daily News and Tina Walker-Lay – Bedford Gazette. Also present was Attorney Joe Pierce, Audrey Bear, Dorian Morse, Amanda Adams, Esther Drenning, Deb Park, Crystal Mohlman, Janet Altobelli, Donna White, and Jeanette Myers.

Board President Aaron Martin called the meeting to order at 7:25 p.m. following the Elementary Student of the Month presentations held in the high school cafeteria.

Audrey Bear from R.W. Baird & Company and Attorney Joe Pierce presented documents pertaining to the motions on refinancing the 2011 and 2012 General Obligation Bonds and explained the process that will occur if the motions are approved.

ROLL CALL: All members were present.

Roy McCabe led the Pledge of Allegiance followed by the prayer delivered by Suzanne Detterline.

PUBLIC COMMENT: There was no public comment.

The Tussey Mountain School Board of Education has reviewed and discussed, at length, the items listed on the consent agenda at their monthly work session. All Directors were in agreement that these items are approvable by a consent agenda and require no further discussion.

Motion by Aaron Martin seconded by Roy McCabe to approve items 1 through 8 listed on the consent agenda:

Consent Agenda

1. Approve the minutes from the October 17, 2016 meeting.
2. Approve the List of Payments as funds are available

**District**

Blanchetti, Tom	Driver's Ed	9/26,9/27,9/29	\$ 125.13
Blanchetti, Tom	Driver's Ed	8/25,9/2,9/7,9/9,9/12, 9/16	\$ 204.75
Bussick, Lois	Homebound	10/6-7,10/11-13	\$ 125.13
Elder, Sarah	Detention	9/19,9/26	\$ 125.13
McDonald, Pam	Detention	10/12/2016	\$ 22.75
Morse, Bradley	Detention	9/23/2016	\$ 22.75
Myers, Erin	Homebound	9/20-21,9/28-29	\$ 136.50
Rankin, Lisa	4 Brd Mtgs	9/12,9/19,10/10,10/17	\$ 208.00
Snyder, Erin	Safety Trng	9/7/2016	\$ 91.00
Snyder, Amy	Detention	9/22,10/6,10/13	\$ 125.13
Wood, Kathy	Financial Aid	10/6/2016	\$ 45.50

**SFP**

Villa, Jamie	Training	9/21,9/23	\$ 45.50
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**21st Century**

Bowser, Kim	Tutor	9/19,9/21,9/26,9/28-29	\$ 261.63
Bowser, Kim	Tutor	10/3,10/5,10/10,10/12	\$ 227.50
Bussick, Lois	Tutor	9/22/2016	\$ 22.75
Detwiler, Megan	Tutor	9/19,9/27,9/29	\$ 136.50
Detwiler, Megan	Tutor	10/3,10/10	\$ 45.50
Ebersole, Doug	Tutor	9/22,9/29	\$ 91.00
Ebersole, Doug	Tutor	10/14/2016	\$ 22.75
Elder, Sarah	Tutor	9/20,9/22,9/27,9/29	\$ 227.50
Elder, Sarah	Tutor	10/4,10/6,10/11,10/13	\$ 250.25
Flaherty, Casey	Tutor	9/20,9/29	\$ 79.63
Flaherty, Casey	Tutor	10/4,10/11	\$ 45.50
Gutshall, Julie	Tutor	9/29/2016	\$ 56.88
Gutshall, Julie	Tutor	10/3,10/12	\$ 79.63
McDonald, Pam	Tutor	9/19,9/20,9/28	\$ 68.25
McDonald, Pam	Tutor	10/3,10/10	\$ 79.63
Morningstar, Valerie	Tutor	9/21,9/28,9/29	\$ 113.75
Morningstar, Valerie	Tutor	10/5,10/12	\$ 45.50
Morningstar, Valerie	Tutor	10/6,10/13	\$ 91.00
Morse, Bradley	Tutor	9/19,9/21,9/26-27	\$ 261.63
Morse, Bradley	Tutor	10/4-5,10/11	\$ 170.63

3. Approve the September 2016 Activity Fund Report, reflecting a cumulative balance of \$89,941.91.

4. Approve the following field trip/academic trip requests, conditioned upon the availability of substitute teachers, as recommended by the Administration:

GROUP	SUPERVISOR	DESTINATION	DATE	PURPOSE	COST
Grade 4	J. Little, V. Morningstar, M. Angelo	Hershey/ Harrisburg	May 11, 2017	PA History	District pays first 200 miles
Grade 6	Erin Snyder, Kelly Lazor, Lois Buseck, Davina Wiczorek	Washington, D.C.	May 4, 2017	Tour various monuments, memorials, and museums	District pays first 200 miles

5. Approve the following conference requests, conditioned on availability of substitutes (if applicable), as recommended by the Administration:

STAFF MEMBER	WORKSHOP/CONFERENCE	PLACE	DATE(S)	COST
Stephanie Horton Jamie Villa Angela Husick	Dr. Jean's Active Learning Adventure	Pittsburgh	November 30	Mileage, Tolls, Lunch, Reg. \$245 each, Parking \$24, Subs (carpooling)
Heather Jancula	Rock Star Teachers Training	IU, Richland	November 18	Sub
Joe Frederick	Skills USA Meetings	Jefferson Tech, YTI, Altoona	November 18, December 9	Subs
Lisa Rankin, Barb Miller	FLSA: Things You Need To Know	Harrisburg	December 13	Mlg/Tolls; \$140 Total Regist.

6. Approve the following purchase order (s) for the 2016-17 school year as recommended by the Administration:

PO #	Vendor	Item Description	Amount	Paid By
86	Firefly Computers	Computer, Monitor, Console, Adapter	240.99	General Fund
89	Laurel Medical Supplies	Hydraulic Lift with Body Swing	1,225.00	General Fund
91	Midwest Technology Products	3D Printer	\$4,398.90	Equipment Grant

7. Approve the following building use requests, conditioned on compliance with the district’s Use of Facilities Policy No. 707. Building use is being recommended with the understanding that school district events take precedence over outside organization usage:

**HIGH SCHOOL:**

- Elementary Teachers to use the cafeteria for a “Book Bingo” night on November 17 (5 pm – 9 pm) with Wayland Heath as Supervisor.
- Broad Top Ministerium to use the auditorium for Community Thanksgiving Services on November 20 (6 pm – 9:30 pm) with Pastor Kathy Speck as Supervisor.
- After School & After 3 Programs to use cafeteria for Open House on December 13 (3:05 pm – 6:00 pm) with Nikki Gephart and Sabrena Musselman as Supervisors.
- Competition Cheerleaders to use the Gymnasium for a Showcase to perform their routine to the public for some experience for Districts on Dec. 3, 2016 (5:00 – 8:00 p.m.), with Tonia Hinkel as supervisor.

**SAXTON LIBERTY:**

- Saxton Liberty PTA to use cafeteria to host Summer Reading Cupcake Party on October 28 (1:30 – 2:30) with Dana Wakefield as supervisor.
- Saxton Liberty PTA to use gymnasium to host a school dance for 4<sup>th</sup> – 6<sup>th</sup> grade on December 2 (5:45 pm – 9 pm) with Michele Weaver as supervisor.

**DEFIANCE ELEMENTARY:**

- Defiance PTA to use Art Room for Santa’s Workshop on December 6 & 7 (8:30 am – 3:00 pm) with Sandy Kay Rickabaugh as Supervisor.
- Defiance PTA to use cafeteria for Cake Decorating Class on December 14 (9 am – 11 am) with Sandy Kay Rickabaugh as Supervisor.

8. Approve the following revised policies as recommended by the Policy & Curriculum Committee:
- Policy No. 246 – Student Wellness
  - Policy No. 247 – Hazing

Roll Call Vote – Unanimous

M.C.

**BUDGET**

Motion by Tom Arnold second by Roy McCabe to approve a Parameters Resolution to refinance the 2011 General Obligations Bond Issue, as recommended by Audrey Bear, the financial underwriter with Robert W. Baird & Co.

Roll Call Vote – Unanimous

M.C.

Motion by Tom Arnold second by Roy McCabe to approve a Parameters Resolution to refinance the 2012 General Obligations Bond Issue, as recommended by Audrey Bear, the financial underwriter with Robert W. Baird & Co.

Roll Call Vote – Unanimous M.C.

Motion by Tom Arnold second by Roy McCabe to approve a Cafeteria Fund transfer (forgiveness) in the amount of \$407,890.00 for 2015-16, as recommended by Bob Prebola, the Local Auditor.

Roll Call Vote – Unanimous M.C.

OnDemand Energy Solutions, our electrical consortium company, contacted Lisa and provided current rates, which they are recommending since they're at such a low rate. Our current average rate is 6.27 cents per KW until December 2017. The lowest price offered currently from December 2017 through December 2020 would be 5.819 cents per KW.

Motion by Tom Arnold second by Aaron Martin to approve a 36 month contract with Talen Energy for providing electricity beginning December December 2017.

Roll Call Vote – Unanimous M.C.

### **POLICY & CURRICULUM**

Motion by Melanie Gresko second by Roy McCabe to approve the following field trip/academic trip requests, conditioned upon the availability of substitute teachers, as recommended by the Administration:

<b>GROUP</b>	<b>SUPERVISOR</b>	<b>DESTINATION</b>	<b>DATE</b>	<b>PURPOSE</b>	<b>COST</b>
Band Students (up to 25)	Adam Runk	Northern Bedford HS	Jan. 3-4	County Band	Transp; \$25/student Regist.; Sub

Roll Call Vote – Unanimous M.C.

Motion by Melanie Gresko second by Tom Arnold to adopt Policy No. 805 (Emergency Preparedness), which totally replaces the district's old Policy No. 805, as recommended by the Policy & Curriculum Committee.

Roll Call Vote – Unanimous M.C.

INFORMATION: The Policy & Curriculum Committee reviewed the following policies and are recommending no changes:

- ✓ Policy No. 802 (School Organization)
- ✓ Policy No. 803 (School Calendar)
- ✓ Policy No. 804 (School Day)

### **BUILDING USE**

Motion by Vivian Foster second by Roy McCabe to approve the following building use requests, conditioned on compliance with the district's Use of Facilities Policy No. 707. Building use is being recommended with the understanding that school district events take precedence over outside organization usage:

HIGH SCHOOL:

- TM Marching Band Boosters to use the Cafeteria and parking lot by the tennis courts for a Bikers for Titan Band fundraiser on August 12, 2017 (8:00 a.m. – 12:00 p.m.), with Lisa Reed as supervisor.

**DEFIANCE ELEMENTARY:**

- PTA to use the Cafeteria for a dance on Dec. 16 (5:30 – 7:00 p.m.), with Sandy Kay Rickabaugh as supervisor.

**SAXTON LIBERTY ELEMENTARY:**

- Simple Gifts to use the Gymnasium for a Concert of Folk Music on Jan. 24, 2017 (3:30 – 4:30 p.m.), with Linda Littleton as supervisor and Corie Taylor as the district contact person.

Roll Call Vote – Unanimous

M.C.

**PERSONNEL**

Motion by Suzanne Detterline second by Vivian Foster to accept, with regret, a letter of retirement from Karen Elder, Classroom Aide at Saxton Liberty Elementary effective February 3, 2017.

Roll Call Vote – Unanimous

M.C.

Motion by Suzanne Detterline second by Roy McCabe to approve the following bona fide volunteers at a nominal stipend listed for 2016-17, conditioned on submission and approval of required documentation, if applicable:

<b>NAME</b>	<b>POSITION</b>	<b>STIPEND</b>
Madeline P. Molosky	Varsity Wrestling Cheerleading Advisor	\$1,653.00
Tonia Hinkel	Varsity Basketball Cheerleading Advisor	\$1,653.00
Casey Flaherty	Winter Game Manager	\$569.33
Chris Carrier	Winter Game Manager	\$569.33
Josh Smith	Winter Game Manager	\$569.34
Mat Stoudnour	Elementary Boys BB (gr 3 & 4)	
John Kormanski	Elementary Boys BB (gr 3 & 4)	
Ritch Stoudnour	Elementary Boys BB (gr 3 & 4)	
Michael Runk	Elementary Boys BB (gr 5 & 6)	
Elias (Paul) Hoover	Elementary Boys BB (gr 5 & 6)	
Randy Zimmerman	Elementary Boys BB (gr 3 – 6)	
Joe Frederick	Assistant Varsity Boys BB Coach	\$3,310.00
Matt Mellott (Sr)	Assistant Varsity Boys BB Coach	\$3,310.00
Toby Horsh	JH Envirothon Advisor	\$129.00
Richard Hughes	Volunteer Boys Basketball Coach	
Chelsey Hughes	Volunteer Boys Basketball Coach	
TBN	Volunteer Girls Basketball Coach	
TBN	Volunteer Wrestling Coach	
TBN	Volunteer Wrestling Coach	
Lindsey Myers	Teacher of Record	\$100.00 (pro-rated as of Oct. 28, 2016)

Roll Call Vote – Unanimous

M.C.

Motion by Suzanne Detterline second by Roy McCabe to approve the following request(s) for leave without pay for a reason acceptable to the Administration:

Jan McIntyre – 4 days

Roll Call Vote – Unanimous

M.C.

Motion by Suzanne Detterline second by Melanie Gresko to approve a Pre-Employment Transition Services Agreement between Tussey Mountain School District and Center for Community Action for a three year period at no cost to the district.

Roll Call Vote – Unanimous

M.C.

Motion by Suzanne Detterline second by Vivian Foster to hire Jessica Thompson as a Confidential Secretary in the District Administration Office effective as soon as feasible at a salary of \$25,500 (pro-rated) under the terms and conditions provided in the contract between the TMSB and the Confidential Secretaries.

Roll Call Vote – Unanimous

M.C.

Motion by Suzanne Detterline second by Brenda Folk to approve the transfer of Melissa Crawshaw from the position of full time Classroom Aide at Saxton Liberty to part time Cleaner at Defiance effective November 7, 2016.

Roll Call Vote – Unanimous

M.C.

Mr. Bollman's monthly Superintendent Report was provided

With no further business to discuss, Roy McCabe made a motion to adjourn at 8:07 p.m. seconded by Brenda Folk with no objections.

Board President Aaron Martin called for an Executive Session for Personnel without returning to public session.

Respectfully Submitted,

Lisa M. Rankin  
Secretary