

TUSSEY MOUNTAIN SCHOOL BOARD
MEETING FOR GENERAL PURPOSES
September 18, 2017

The Tussey Mountain School Board met for general purposes on September 18, 2017 at 7:00 p.m. in the Administrative Conference Room, 199 Front Street, Saxton. Board members present were Melanie Gresko, Brenda Folk, Jim Hodge, Roy McCabe, John Baughman, Vivian Foster, Suzanne Detterline, and Aaron Martin. Administrators present were Dr. Gary Dawson, Jerry Shoemake, Matt McCahan, and Janell Henderson. Press present were Ron Morgan – Daily News and Katie Smolen – Bedford Gazette. Also present was Andrea Watkins, Heather Raycroft, Brooke Lemin, Deb Park, Renee VanAelstyn, Bonnie Jenkins, Eva Sichko, and Frank Jenkins.

Board President Aaron Martin called an Executive Session for Personnel at 7:01 and the group returned to regular session at 7:15, at which time he called the meeting to order.

ROLL CALL: Tom Arnold was absent

Jim Hodge led the group in the Pledge of Allegiance.

PUBLIC COMMENT: There was no public comment.

The Tussey Mountain School Board of Education has reviewed and discussed, at length, the items listed on the consent agenda at their monthly work session. All Directors were in agreement that these items are approvable by a consent agenda and require no further discussion.

Motion by Aaron Martin seconded by Brenda Folk to approve items 1 through 8 listed on the consent agenda:

Consent Agenda

1. Approve the minutes from August 2017
2. Approve the following field trip/academic trip requests, conditioned upon the availability of substitute teachers, as recommended by the Administration:

GROUP	SUPERVISOR	DESTINATION	DATE	PURPOSE	COST
Gr. 9-12 Lords & Ladies Club	Casey Flaherty, Chris Carrier	Manheim	10/4/17	PA Renaissance Faire	No District Cost except subs (Club pays expenses)
Gr. 8-12 French class students	Amanda Adams	TM Elementary	10/17/17	Teach French Lessons	Transp.
Gr. 7-12	Tom Blanchetti	Port Matilda	11/6/17	PRIDE Activity	Transp; sub
Gr. 9	Kathy Wood, Megan Schneider	Bedford Airport	9/20/17	Career Fair	Transp.
Gr. 2-12 After3 Prog. Students	Bradley Morse, Sarah Elder, Doug Ebersole, Rebecca Catlett, Valerie Morningstar	Bedford Fort	9/21/17	Heritage Project	No District Exp. (21 st Century Grant pays expenses)
Varsity Football Cheerleaders	Tonia Hinkel	Pittsburgh Heinz Field	10/28/17	To cheer with Pitt Cheer Team to experience performing in front of large crowd, school spirit, meet/greet	All expenses paid by Cheerleaders/adults except Transportation, which will be paid by the Athletic Fund

				players and tour of Heinz field	
Gr. 5	5 th Grade Teachers	Gettysburg National Military Park	4/27/18	Tour museum & battlefield and watch film/cyclorama.	Transp.
Gr. 10-12 Scholastic Quiz Team	Chris Carrier	IU8 Altoona	9/26, 10/2, 10, 16, 24, 31, 11/2	Competition	\$125 Regist. For team; transp.
Gr. 9-12 Special Ed students	Doug Ebersole, George Diehl	Hiram G. Andrews Center	10/11	Visit technical center	Mlg.

3. Approve the following conference requests, conditioned on availability of substitutes (if applicable), as recommended by the Administration:

STAFF MEMBER	WKSHP/CONF	PLACE	DATE(S)	COST
Kathy Wood	Positive Cultural Framework	Breezewood	9/27-28	Mlg.
Sonya Browell	IU8 Gifted Network Meetings	IU8 Offices	9/21, 1/25, 2/15, 5/1	Mlg.; \$50 Regist. for 2/15 only
Steve Long	Autism Consortium: Overview of Social Skills Functioning & Programming	IU8 Richland	9/21	Mlg.
Heather Baughman	Autism Consortium - Exploration of Hidden Curriculum	IU8 Duncansville	1/11/18	Mlg; sub
Megan Schneider	Positive Cultural Framework Training	Breezewood	9/27-28	Mlg.

4. Approve a request from Valerie Morningstar to dispose of the following textbooks due to their age and being obsolete:

- "The Observation Guide: Working with Young Children", Copyright 2008
- "Being a Homemaker/Home Health Aide"
- "Homemaker/Home Health Aide"
- "The Developing Child", Copyright 2008
- "Food for Today", Copyright 2005

5. Approve the July 2017 Activity Fund Report, reflecting a cumulative balance of \$88,880.17

6. Approve the List of Payments as funds are available

District

Akers, Jen	Open House	8/15/2017	\$45.50
Baughman, Adam	Open House	8/15/2017	\$45.50
Bowser, Kim	Open House	8/15/2017	\$45.50
Brode, Dan	Open House	8/15/2017	\$45.50
Claycomb, Julie	Open House	8/15/2017	\$45.50
Horsh, Toby	Open House	8/15/2017	\$45.50
Johnson, Sarah	Open House	15-Aug	\$45.50
Kormanski, Jodie	Open House	8/15/2017	\$45.50
Madzy, Melissa	ESY	7/5,6,11-13,25-27	\$910.00

McCool, Sue	Open House	8/15/2017	\$45.50
Morse, Dorian	PK Counts Grants	8/1/2017 5% of grant	\$8,500.00
Myers, Lindsey	Open House	8/15/2017	\$45.50
Rankin, Lisa	5 board mtgs	6/27,7/7,24,8/14, 21	\$264.00
Rodgers, Kim	Open House	8/15/2017	\$45.50
Runk, Adam	Open House	8/15/2017	\$45.50
Schneider, Megan	Open House	8/15/2017	\$45.50
Smith, Patrick	Open House	8/15/2017	\$45.50
Stoudnour, Katie	Open House	8/15/2017	\$45.50
Thompson, Nate	Open House	8/15/2017	\$45.50

21st Century

Elder, Sarah	Tutor	8/9,21	\$ 136.50
Morningstar, Valerie	Tutor	Aug 7 - 18	\$ 715.00
Morse, Bradley	Tutor	8/9,21	\$ 136.50

7. Approve the following purchase order (s) for the 2017-2018 school year as recommended by the Administration:

PO #	Vendor	Item Description	Amount	Paid By
55	Firefly Computers	21 Chromebooks with Cart	\$4,653.00	General Fund
57	My White Boards	96 Student Lap Boards	\$319.80	General Fund
58	Pearson Clinical Assessment	Testing Material for School Psychologist	\$1,351.42	General Fund
59	Hasler, Inc.	Ink Cartridges (HS)	\$112.00	General Fund
60	Pearson Education	Elementary Consummables	\$277.29	General Fund
61	The Tree House	Ink Cartridges (HS)	\$106.95	General Fund
62	J.W. Pepper & Son, Inc.	Music for Concert Band	\$1,005.00	General Fund

8. Approve the following building use requests, conditioned on compliance with the district's Use of Facilities Policy No. 707. Building use is being recommended with the understanding that school district events take precedence over outside organization usage:

HIGH SCHOOL:

- After3 Program to use the Cafeteria and 4 classrooms for an Open House on 9/28/17 (2:25 - 6:30 p.m.), and Oct. 30 (2:25 - 6:30 p.m.) for a Lights on Afterschool activity, with Valerie Morningstar as supervisor .
- District to host County Band during Jan. 3-4, 2018, using the auditorium and band room, with Bonnie Jenkins and Adam Runk as supervisors.
- TM Education Foundation to use the cafeteria and restrooms for a Paint Class fundraiser on Oct. 7 (1:00 - 3:00 p.m.), with Emily Mervin and Erin Lashinsky as supervisors.
- Soccer team to use the cafeteria to sort a fundraiser on Sept. 27 (2:00 p.m. - ?), with Sadey Crooks as supervisor.

- Senior class to use the football field for a Powder Puff Game on Nov. 8 (6:30 – 9:00 p.m.), with Amanda Adams as supervisor.

ELEMENTARY SCHOOL:

- Simple Gifts to use the Gymnasium for a Simple Gifts Concert/Jam Session on the following dates/times, with Linda Littleton and Corie Taylor as supervisors:
 - 9/19/17 (4:30 – 5:30 p.m.)
 - 10/3/17 (4:30 – 5:30 p.m.)
 - 10/24/17 (4:30 – 5:30 p.m.)
 - 11/7/17 (4:30 – 5:30 p.m.)

Roll Call Vote – Unanimous

M.C.

POLICY & CURRICULUM

Motion by Melanie Gresko second by Vivian Foster to allow participants in the Six Mile Run United Methodist Church after school program to be picked-up from the elementary on a bus provided by the church. Parents must provide a permission slip, in advance, for their child to use this alternate transportation. The program will be held on Wednesdays from October to May.

John Baughman confirmed that this program is no different than a parent picking up their child from school.

Roll Call Vote – Unanimous

M.C.

Motion by Melanie Gresko second by Roy McCabe to approve the following field trip/academic trip requests, conditioned upon the availability of substitute teachers, as recommended by the Administration:

GROUP	SUPERVISOR	DESTINATION	DATE	PURPOSE	COST
Childcare Program students	Valerie Morningstar	Allegany Community College	Oct. 30	Career Opportunities	All costs are paid for by Allegany Community College
Hand Bell Choir	Bonnie Jenkins	Saxton Church of God	Nov. 16	Performance	Transp.

Roll Call Vote – Unanimous

M.C.

There was a discussion on creation of a PTO with Dr. Dawson explaining the intent and advantages of a PTO versus a PTA.

BUILDING USE

Motion by Vivian Foster second by Melanie Gresko to approve the following building use requests, conditioned on compliance with the district’s Use of Facilities Policy No. 707. Building use is being recommended with the understanding that school district events take precedence over outside organization usage:

HIGH SCHOOL:

- TMEA to use a classroom for monthly Rep Council meetings from 3:30 – 4:30 p.m. on the following dates with Eva Sichko as supervisor: Sept. 14, Oct. 12, Nov. 16, Dec. 14, Jan. 11, Feb. 15, Mar. 15, Apr. 12, May 17.
- Broad Top Ministerium to hold an annual “See You at the Pole” gathering on Sept. 27 (7:15 – 7:50 a.m.), with Kathy Speck as supervisor.

ELEMENTARY SCHOOL:

- Band Boosters to use the Gymnasium, Cafeteria, and parking lot for a Halloween party for marching band members on Oct. 22 (3:00 – 9:00 p.m.), with Donna Black as supervisor.

Roll Call Vote – Unanimous

M.C.

BUDGET

The district solicited quotes for the purchase of a maintenance vehicle due to the 2000 maintenance truck becoming unsafe and received the following for a 2017 Ford F-250 XL with a snow plow with attachments and a utility bed:

Stuckey Ford (CoStars Price)	\$40,435.00
Bedford Ford (CoStars Price)	\$40,553.00

Dr. Dawson explained that the Administration is recommending the truck offered by Bedford Ford be purchased because it has a heavy duty axle and towing package for only \$118 more than the Stuckey Ford quote. Melanie asked if a used vehicle was considered. There was further discussion on purchasing a used vehicle instead of a new one.

Motion by Aaron Martin second by Roy McCabe to approve the purchase of a 2017 Ford F-250 XL maintenance truck from Bedford Ford at a cost of \$40,553.00.

Roll Call Vote

M.C.

Ayes: Folk, Hodge, McCabe, Baughman, Foster, Detterline, Martin

Nayes: Gresko

Motion by Aaron Martin second by Roy McCabe to approve district participation in the Laurel Life Program, as recommended by the Superintendent.

Brenda asked what the length of the contract is with Dr. Dawson responding that it's year to year. He further explained the purpose of the program and how it works. There was further discussion about the program.

Roll Call Vote – Unanimous

M.C.

Motion by Aaron Martin second by Roy McCabe to approve the School to School Transportation Bid.

Roll Call Vote – Unanimous

M.C.

Motion by Aaron Martin second by Roy McCabe to approve the following purchase order (s) for the 2017-2018 school year as recommended by the Administration:

PO #	Vendor	Item Description	Amount	Paid By
63	Edmentum	15 Add'l Study Island License	\$100.05	General Fund
64	Supplies Outlet	Ink Cartridges (Elem)	\$141.98	General Fund

Roll Call Vote – Unanimous

M.C.

INFORMATION: The district solicited bids on the modular trailers at Defiance and Robertsdale Elementary buildings and received the following bids:

	<u>Defiance Modular</u>	<u>Robertsdale Modular</u>
Rex Whetstone	\$1,060.00	\$1,060.00

Barbara Herdman		\$1,011.00
Cottle's Asphalt Maintenance	\$ 750.00	\$ 750.00

Motion by Aaron Martin second by Roy McCabe to accept a bid for the purchase of the modular at the former Robertsdale Elementary building from Rex Whetstone in the amount of \$1,060.00 with the understanding that the purchaser will be responsible for removal of the building within sixty (60) days of purchase.

Roll Call Vote - Unanimous M.C.

Motion by Aaron Martin second by Vivian Foster to accept a bid for the purchase of the modular at the former Defiance Elementary building from Rex Whetstone in the amount of \$1,060.00 with the understanding that the purchaser will be responsible for removal of the building within sixty (60) days of purchase.

Roll Call Vote - Unanimous M.C.

PERSONNEL

Motion by Suzanne Detterline second by Roy McCabe to approve contracting with Learning Lamp for a PIMS Coordinator from September 19, 2017 to June 30, 2018 on an as-needed basis for a maximum of 20 hours at a rate of \$24.16 per hour (this rate includes taxes, employee liability insurance, and Learning Lamp's Administrative fee).

Roll Call Vote M.C.
Ayes: Folk, Hodge, McCabe, Baughman, Foster, Detterline, Martin
Nays: Gresko

Motion by Suzanne Detterline second by Roy McCabe to acknowledge Snyder Bussing adding the following substitute drivers for 2017-18, conditioned on submission and approval of required documentation:
Don Myers Ashtan Hess (van only)

Roll Call Vote - Unanimous M.C.

Motion by Suzanne Detterline second by Vivian Foster to approve the following person(s) being added to the list of substitute support staff for 2017-18, conditioned on submission and approval of required documentation:

Becky Hardy - Nurse only Sandy Rouser - Nurse only

Roll Call Vote - Unanimous M.C.

Motion by Suzanne Detterline second by Vivian Foster to accept, with regret, a resignation letter from Lori Miller, part-time Cleaner at the high school, effective immediately.

Roll Call Vote - Unanimous M.C.

Motion by Suzanne Detterline second by Vivian Foster to approve the transfer of Tammy Ramsey from the position of part-time Head Start Aide to full-time Autistic Aide, effective September 1, 2017.

Roll Call Vote - Unanimous M.C.

Motion by Suzanne Detterline second by Roy McCabe to approve the transfer of Esther Drenning from Autistic Aide at NHS to a Special Needs Aide in the MDS Classroom, effective September 11, 2017.

Roll Call Vote - Unanimous M.C.

Motion by Suzanne Detterline second by Vivian Foster to approve the transfer of Amy Minnick from part-time Cook's Helper at the elementary school to part-time Head Start Aide (a.m.), effective as soon as feasible.

Roll Call Vote - Unanimous M.C.

Motion by Suzanne Detterline second by Brenda Folk to approve the hiring of Kecia Foor for the position of Healthcare Aide in the MDS Classroom under the terms and conditions provided in the contract between the TMSB and the TMESPA, conditioned on submission and approval of required documentation, effective as soon as feasible.

Roll Call Vote - Unanimous M.C.

Motion by Suzanne Detterline second by Brenda Folk to approve the hiring of Tonia Hinkel for the position of part-time Head Start Aide (p.m.) under the terms and conditions provided in the contract between the TMSB and the TMESPA, conditioned on submission and approval of required documentation, effective September 12, 2017.

Roll Call Vote - Unanimous M.C.

Motion by Suzanne Detterline second by Vivian Foster to approve the list of football booster concession stand volunteers.

Roll Call Vote - Unanimous M.C.

Motion by Suzanne Detterline second by Roy McCabe to approve childrearing leave for a TMEA member for approximately 14 - 16 weeks, with 12 weeks being FMLA.

Melanie asked why the timeframe is 14 - 16 weeks. There was a short discussion concerning the request.

Roll Call Vote M.C.

Ayes: McCabe, Foster, Detterline, Martin

Nays: Gresko, Folk, Hodge

Baughman abstained

Motion by Suzanne Detterline second by Vivian Foster to approve the following bona fide volunteers to be paid the nominal stipend listed for the 2017-18 school year (if applicable), conditioned on submission and approval of required documentation:

Toby Horsh	Head Golf	\$2,429.00
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Roll Call Vote - Unanimous M.C.

Motion by Suzanne Detterline second by Melanie Gresko to deny a request from a TMESPA member to reverse an involuntary transfer made in the 2017-18 school year as permitted pursuant to managerial rights as outlined in the CBA.

Roll Call Vote M.L.
Ayes: Gresko, Folk, Baughman, Detterline
Nayes: Hodge, McCabe, Foster, Martin

Motion by Suzanne Detterline second by Brenda Folk to accept, with regret, a resignation from Cathy Knee, Truant Officer, effective June 1, 2017.

Roll Call Vote - Unanimous M.C.

Motion by Suzanne Detterline second by Vivian Foster to approve up to two (2) students to work for the district through the Work Experience Program to be paid at an hourly rate of \$7.25 per hour.

Brenda asked how the number of students eligible to participate is determined. Jerry explained and there was further discussion concerning this matter. Brenda recommended that the district budget for as many students that need the program.

Roll Call Vote - Unanimous M.C.

Motion by Suzanne Detterline seconded by Vivian Foster to cast the district vote for the following PSBA officers for 2017-18:

<u>President:</u>	David Hutchinson
<u>Vice President:</u>	Gary Smedley
<u>Trustee:</u>	Marianne Neel
<u>Treasurer:</u>	Mike Gossert
<u>Central At Large:</u>	Clythera Hornung

Roll Call Vote - Unanimous M.C.

Vivian provided a report on the Defiance building walk-through during the Labor Day weekend. The Principals provided their monthly report.

With no further business to discuss, Roy McCabe made a motion to adjourn with a second by Vivian Foster with no objections.

Respectfully Submitted,

Lisa M. Rankin
Secretary