

TUSSEY MOUNTAIN SCHOOL BOARD  
MEETING FOR GENERAL PURPOSES  
June 20, 2016

ROLL CALL:

PLEDGE OF ALLEGIANCE/PRAYER:

PUBLIC COMMENT:

Meetings held since May 16, 2016:

- Policy & Curriculum Committee – May 24
- Budget Meeting – June 7
- Work Session – June 13
- Policy & curriculum Committee – June 16

The Tussey Mountain School Board of Education has reviewed and discussed, at length, the items listed on the consent agenda at their monthly work session. All Directors were in agreement that these items are approvable by a consent agenda and require no further discussion.

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve items 1 through 11 listed on the consent agenda:

Consent Agenda

1. Approve the minutes from the May 2016 meeting **Attachment #1**
2. Appoint Vivian Foster as the PSBA 2016 Voting Delegate
3. Approve the following conference requests, conditioned on availability of substitutes (if applicable), as recommended by the Administration:

STAFF MEMBER	WKSH/CONF	PLACE	DATE(S)	COST
Dr. Horsh, Jerry Shoemake	2016 Special Education Leadership	Bedford Springs	July 25-28	Mlg; \$225 Regist.

4. Accept the following Athletic Fund Reports:
  - April 2016 reflecting a cumulative balance of \$4,212.13 **Attachment #2**
  - May 2016 reflecting a cumulative balance of \$12,869.93 **Attachment #7**
5. Accept the following Activity Fund Reports:
  - March 2016 reflecting a cumulative balance of \$89,914.82 **Attachment #8**
  - April 2016 reflecting a cumulative balance of \$99,817.07 **Attachment #9**
  - May 2016 reflecting a cumulative balance of \$85,556.23 **Attachment #10**
6. Approve the List of Payments as funds are available, including payment listed on **Attachment #3**

District					
Barton, Bonnie		Detention	5/3, 5/4		\$ 45.50
Blanchetti, Tom		Driver's Ed	4/4,4/7,4/11,4/13,4/15,		\$ 295.75

			4/19,4/20	
Blanchetti, Tom		Driver's Ed	4/21,4/25,4/26,4/27	\$ 182.00
			4/28,5/2	
Brumbaugh, Jessica		Detention	4/29/2016	\$ 34.13
Donovan, Shauna		Detention	4/15/2016	\$ 22.75
Elder, Sarah		Biology Rem.	3/16,3/23,3/30,4/6, 4/13	\$ 398.13
			4/18,4/20,4/27	
Gaston, Karen		English Rem.	4/21/2016	\$ 17.07
Kormanski, Jodie		Remediation	3/14,3/21,4/4,4/11,4/14,4/25	\$ 108.07
			4/28/2016	
Rankin, Lisa		Board Meetings	2/8,2/22,3/14,3/21,	\$ 306.00
			4/11,4/18	
Rodgers, Kim		Trans. Cncl Mtg	1/20,2/17,3/16,4/20	\$ 91.00
Snyder, Amy		Detention	4/11,4/12,4/18,4/19,5/9	\$ 284.38
Stoudnour, Katie		Detention	4/7,4/14	\$ 73.94
<b>21st Century</b>				
Bowser, Kim		Tutor	4/18, 4/25	\$ 45.50
Bowser, Kim		Tutor	5/2/2016	\$ 22.75
Brumbaugh, Jessica		Tutor	4/27/2016	\$ 45.50
Brumbaugh, Jessica		Tutor	4/21, 4/28	\$ 45.50
Brumbaugh, Jessica		Tutor	5/11/2016	\$ 45.50
Brumbaugh, Jessica		Tutor	5/12/2016	\$ 22.75
Ebersole, Doug		Tutor	4/21, 4/28	\$ 45.50
Ebersole, Doug		Tutor	5/5, 5/12	\$ 45.50
Elder, Sarah		Tutor	4/19,4/21,4/25,4/26	\$ 227.50
Elder, Sarah		Tutor	5/2,5/3,5/5,5/9	\$ 273.00
Heath, Londa		Tutor	4/18,4/20,4/25,4/27,4/28	\$ 227.50
Heath, Londa		Tutor	5/2,5/3,5/4,5/11,5/12	\$ 284.38
Horsh, Toby		Tutor	4/26,4/27	\$ 45.50
Horsh, Toby		Tutor	5/3,5/4,5/10,5/11	\$ 91.00
McDonald, Pam		Tutor	4/26/2016	\$ 22.75
McDonald, Pam		Tutor	4/18/2016	\$ 22.75
Morningstar, Valerie		Tutor	4/18,4/27,4/28	\$ 113.75
Morningstar, Valerie		Tutor	5/4,5/11,5/12	\$ 136.50
Morse, Bradley		Tutor	4/19,4/20,4/25	\$ 68.25
Morse, Bradley		Tutor	5/2,5/3,5/9,5/10	\$ 159.25

The district received the following quotes for property/liability and workman's comp insurance for the 2016-17 school year as follows:

	Property/Liability (2015-16 was \$50,867)	Workman's Comp (2015-16 was \$92,055)
Liberty Mutual	\$50,028	
PSBA	\$60,865	\$189,517
Utica	\$49,973	

7. Approve purchasing Property and Liability Insurance from Liberty Mutual Insurance for 2016-17 at an annual premium of \$50,028, as recommended by the Administration. Premium for 2015-16 was \$50,867.

8. Approve purchasing Workers Compensation Insurance from PSBA for 2016-17 at an annual premium of \$189,517, as recommended by the Administration. Premium for 2015-16 was \$92,055.
9. Approve an Agreement between Tussey Mountain School District and KBE Services LLC effective 2016 to 2021 for Special Education services at no cost to the district. **Attachment #4**
10. Approve a Resolution Approving Amendments to the Bedford-Somerset Schools Health Insurance Consortium, which provides a requirement for an early notice for any school district to withdraw from the consortium and applying a monetary penalty for any district withdrawing early, as recommended by the Consortium's Executive Committee. **Attachment #5**
11. Approve the following building use requests, conditioned on compliance with the district's Use of Facilities Policy No. 707. Building use is being recommended with the understanding that school district events take precedence over outside organization usage:

**HIGH SCHOOL:**

- Penn State PRO Wellness Instructors to use the Exercise Room for exercise classes beginning June 6 through 8/27/16 on Mondays and Thursdays (5:15 – 6:15 p.m.) and Saturdays (8:0 – 9:00 a.m.), with Kim Donaldson and Tracey Mitchem as supervisors.
- JH Football Cheerleaders to use the Field/Track, Gymnasium, and Mat Room for practice beginning June 21 through 8/22/16 on Tuesdays (6:00 – 8:00 p.m.), with Katie Stoudnour as supervisor.
- Varsity Football Cheerleaders to use the Cafeteria for a fundraiser delivery on June 28 (4:00 – 6:00 p.m.), with Erin Lashinsky as supervisor.
- Appalachia IU08 to use classrooms for the ATOMS Program on July 11-14 (8:45 a.m. – 12:40 p.m.), with Chris Carrier, Rick Parker, and Eric Skutch as Instructors
- Varsity Competition Cheerleading Team to use the Gymnasium for a 2 day Skill Camp on July 11-12 (8:00 a.m. – 4:00 p.m.), with Tonia Hinkel as supervisor.
- Varsity Competition Cheerleading Team to use the Jr High Gymnasium for Open Gym from June 28 – July 28 (10:00 a.m. – 1:00 p.m.), with Tonia Hinkel as supervisor.
- **Boys Basketball Team to use the Gymnasium for Open Gym on Mondays and Wednesdays from Jun. 20 – Aug. 8 (6:00 – 7:30 p.m.), with Randy Meck as supervisor. Schedule will be coordinated with other group(s) using the facilities during the same time periods.**

**POLICY & CURRICULUM**

Motion by \_\_\_\_\_ second by \_\_\_\_\_ to approve the following policies, as recommended by the Policy & Curriculum Committee:

- Policy 626 – Federal Fiscal Compliance **Attachment #11**
- Policy 626.1 – Travel Reimbursement – Federal Programs **Attachment #12**
- Policy 823 – Naloxone **Attachment #13**
- Policy 827 – Conflict of Interest **Attachment #14**

**The district attempts to sell used textbooks to companies who purchase used books but the books we have to offer are always too outdated. Textbooks have never been sold at public auction.**

Motion by \_\_\_\_\_ second by \_\_\_\_\_ to donate the following textbooks that are slated for disposal to Center for Community Action to teach GED classes, as requested by Rena Drenning.

- **Grade 7 Saxon Math Course 2 books, quantity 86 (outdated material)**

- **Grade 8 Saxon Math Course 3 books, quantity 67 (outdated materials)**

## **BUDGET**

Motion by \_\_\_\_\_ second by \_\_\_\_\_ to levy 10.16 mills on real estate in Bedford County and 50.28 mills on real estate in Huntingdon County for the 2016-17 fiscal year, and to recognize that the taxes other than real estate, which are listed below, will remain in effect for the 2016-17 fiscal year, as recommended by the Administration:

- \$5 per capita tax on residents under Section 679 of the School Code
- \$5 per capita tax on residents under Act 511 of the Tax Enabling Act
- (1%) One percent wage tax on residents of the district
- (1%) One percent realty transfer tax
- \$10 flat local services tax

Motion by \_\_\_\_\_ second by \_\_\_\_\_ to approve a General Fund budget for Tussey Mountain School District for the 2016-17 fiscal year, in the amount of \$17,455,503 (\$5,244,193 local, \$11,737,324 state, \$473,986 federal).

Motion by \_\_\_\_\_ second by \_\_\_\_\_ to approve a Cafeteria Fund budget for Tussey Mountain School District for the 2016-17 fiscal year, in the amount of \$936,456.10.

Motion by \_\_\_\_\_ second by \_\_\_\_\_ to approve a Homestead/Farmstead Exclusion Resolution as required by Act 1, which reflects a tax reduction for each approved Homestead/Farmstead property by \$171.76, as recommended by the Administration. **Attachment #15**

**INFORMATION:** As a result of discussions that occurred at the Budget Meeting held on June 7 about concerns regarding the continued decrease of the general fund balance over the last several years, the following motion is being proposed. **Since an informal request was made, Mr. Bollman has been researching areas in which there may be recommendations for reductions/alterations/curtailment of programs. Preliminary recommendations will be finalized to present to the Board.**

Motion by \_\_\_\_\_ second by \_\_\_\_\_ to direct the Superintendent to research programs, etc. that can be deleted/alterd to reduce expenses substantially in order to try to reserve the district's fund balance as long as possible.

**Motion by \_\_\_\_\_ second by \_\_\_\_\_ to approve payment to resurface the tennis courts from the Capital Reserve Fund in the amount of \$40,610.00.**

**Motion by \_\_\_\_\_ second by \_\_\_\_\_ to approve purchasing a domestic hot water heater from Thos. Somerville Company for Robertsdale Elementary at a cost of \$6,710.59, as requested by the Maintenance Supervisor.**

**Motion by \_\_\_\_\_ second by \_\_\_\_\_ to approve an agreement with Cardinal IT Services to provide technology services 84 hours per month for \$45,000/year. Services will be provided three (3) days per week.**

**Motion by \_\_\_\_\_ second by \_\_\_\_\_ to enter into a three (3) year lease to purchase agreement for sixty (60) laptops at a cost of \$10,620 per year from Southern Computer Warehouse, as recommended by the Administration.**

### **PERSONNEL**

Motion by \_\_\_\_\_ second by \_\_\_\_\_ to approve contracting with Learning Lamp for a PIMS Coordinator for 2016-17 at an annual rate not to exceed \$24,156 for up to 1,000 hours, as recommended by the Administration.

Motion by \_\_\_\_\_ second by \_\_\_\_\_ to approve contracting with Learning Lamp for a Director of Special Education for 2016-17 at an annual rate not to exceed \$23,485 for up to 500 hours, as recommended by the Administration.

Motion by \_\_\_\_\_ second by \_\_\_\_\_ to approve contracting with ProCare for an Athletic Trainer for 2016-17 and 2017-18 at an annual rate of \$15,275 for up to 650 hours per year, as recommended by the Athletic Director. **Attachment #6**

Motion by \_\_\_\_\_ second by \_\_\_\_\_ to approve comp days Kathy Wood and Jannell Henderson, High School Guidance Counselors, for up to a total of ten (10) days beyond the contract days for the 2015-2016 school year, with the days being scheduled through the High School Principal, as recommended by the Administration.

Motion by \_\_\_\_\_ second by \_\_\_\_\_ to approve the following persons to be added to the substitute nurse list for 2016-17, conditioned on submission and approval of appropriate documentation:  
Sherilee Wyles – LPN

Motion by \_\_\_\_\_ second by \_\_\_\_\_ to accept a resignation letter from Londa Heath, Special Education Instructor at the Jr/Sr High School effective at the end of the 2015-16 school year. **Attachment #17**

Motion by \_\_\_\_\_ second by \_\_\_\_\_ to accept a resignation letter from Rebecca Hardy, Nurse Aide at Defiance Elementary, effective September 15, 2016.

**Motion by \_\_\_\_\_ second by \_\_\_\_\_ to accept a resignation letter from Melinda Cholewinski, Senior High Principal, effective September 2, 2016. **Attachment #16****