

TUSSEY MOUNTAIN SCHOOL BOARD  
MEETING FOR GENERAL PURPOSES  
October 17, 2016

Meetings held since the September 19 Board Meeting:

- ❖ September 29 Policy & Curriculum Committee

Tussey Mountain School Board of Education met for general purposes on October 17, 2016 in the Administrative Conference Room, 199 Front Street, Saxton. Board members present were Roy McCabe, Jeremy Wyles, Vivian Foster, Suzanne Detterline, Melanie Gresko, Brenda Folk, Jim Hodge, and Aaron Martin. Administrators present were Mark Bollman, Jerry Shoemake, Jannel Henderson, Matt McCahan, and Wayland Heath. Press present was Ron Morgan – Daily News and Tina Walker-Lay – Bedford Gazette. Also present was Donna White, Carol Lynn, Lori Arcq, Betty Ann Kline, Donna Wright, Missy Crawshaw, Deb Park, Kim Keith, Janet Miller, Colleen Kline, Esther Drenning, Crystol Mohlman, Eva Beth Sichko, Jen Treece, Keith Goodell, Anita Brumbaugh, Paige Reed, and Gabrielle Mohlman. The meeting began in the Cafeteria for Elementary Student of the Month presentations, followed by a presentation by the TMESPA. Paige Reed and Gabrielle Mohlman approached the Board requesting permission to conduct a fundraiser at winter sporting events to help fund their educational travels abroad.

Board President Aaron Martin announced an Executive Session for Personnel and the Board gathered in a classroom to conduct the executive meeting. After the executive meeting, the group returned to the Administrative Conference Room.

Board President Aaron Martin called the meeting to order at 8:10 p.m.

ROLL CALL: Tom Arnold was absent

Roy McCabe led the Pledge of Allegiance followed by the prayer delivered by Suzanne Detterline.

The Tussey Mountain School Board of Education has reviewed and discussed, at length, the items listed on the consent agenda at their monthly work session. All Directors were in agreement that these items are approvable by a consent agenda and require no further discussion.

Motion by Aaron Martin seconded by Roy McCabe to approve items 1 through 11 listed on the consent agenda:

Consent Agenda

1. Approve the minutes from the September 2016 meeting
2. Approve the following conference requests, conditioned on availability of substitutes (if applicable), as recommended by the Administration:

| STAFF MEMBER | WKSHP/CONF   | PLACE                 | DATE(S)  | COST                |
|--------------|--|-----------------------|----------|---------------------|
| Steve long   | Childhood Apraxia  | IU8 Johnstown         | 10/14/16 | Mlg                 |
| Kathy wood   | Suicide Prevention   | Bedford MH/MR         | 10/20/16 | No Cost to District |
| Steve Long   | Improving Outcomes in all Settings by Recognizing and Responding to Fetal Alcohol Spectrum Disorders | Somerset Country Club | 10/24/16 | Mlg                 |

|                            |  |                              |          |                       |
|----------------------------|--|------------------------------|----------|-----------------------|
| Steve Long                 | Techniques for Children with Emotional and Behavioral Problems | Altoona                      | 11/4/16  | \$199.99 Regist.      |
| Jennifer Akers, Kathy Wood | Bedford Co. SAP Network Day                                    | Slick's Ivy Stone Restaurant | 11/17/16 | Mlg; sub              |
| Sarah Elder                | 2016 BioTechnology Conference                                  | Lycoming College             | 11/22/16 | Mlg; \$2 Regist.; Sub |

3. Approve the following field trip/academic trip requests, conditioned upon the availability of substitute teachers, as recommended by the Administration:

| GROUP                              | SUPERVISOR  | DESTINATION                          | DATE        | PURPOSE   | COST   |
|------------------------------------|---|--------------------------------------|-------------|---|--|
| 4 Chorus students                  | Sarah Johnson   | Everett Area HS                      | 10/16/16    | District Chorus Pre-auditions   | \$5 each student Regist; transp.                       |
| Kindergarten students (SL & Rdale) | Kindergarten teachers and aides   | JB Tree Farm                         | 10/20/16    | Life cycle of pumpkin/season changes  | No District cost                                       |
| Gr. 10, 11 Childcare               | Trudy Fagan   | Huntingdon Day Care, Juniata College | 10/20/16    | Observe different types of day care centers and college laboratory school           | Transp; sub (1/2 day)                                  |
| Gr. 10-12 Special Ed students      | Doug Ebersole, Kathy Wood   | Hiram G. Andrews                     | 10/21/16    | Open house at technical center  | Transp; sub  |
| Gr. 12                             | Sonya Browell, Mitzi Watkins, Laurie Watkins, Kathy Wood, Bree McCahan, Kasey Kuhns, Katie Stoudnour, Casey Flaherty, a nurse | Washington DC                        | 11/1/16     | Holocaust Memorial Museum   | Costs paid by Community Foundation for the Alleghenies |
| French Class students              | Amanda Adams  | All elementary schools               | 11/16/16    | Teach French lessons  | No district cost                                       |
| 13 Chorus students                 | Sarah Johnson   | Claysburg HS                         | 11/21-22/16 | County Chorus   | Transp; \$25/student Regist.                           |
| Grade 3 (all bldgs.)               | Grade 3 teachers & aides  | Lincoln Caverns                      | 5/5/17      | Learn about cavern experiences, Intro to speleology, learn about rocks and minerals | No district cost                                       |
| Grade 4 (SL)                       | Grade 4 teachers  | Harrisburg/Hershey                   | 5/11/17     | Learn about PA Government and Economy   | No district cost                                       |
| Grade 5                            | Grade 5 teachers  | Gettysburg                           | 5/19/17     | Visit museum, cyclorama, watch film, bus tour of battlefield                        | No district cost                                       |
| MDS Class                          | Melissa Madzy + 3 adults  | JB Tree Farm                         | 10/18/16    | Part of curriculum  | CBI Trip   |
| FBLA students                      | Lindsey Myers, Dan Brode  | St. Francis                          | 12/2/16     | Regional Leadership Conference  | FBLA/Student   |

|                            |                          |                         |          |                                   |                             |
|----------------------------|--------------------------|-------------------------|----------|-----------------------------------|-----------------------------|
| Gr. 9-12 Business Students | Lindsey Myers, Dan Brode | Alleghany College of MD | 12/13/16 | College tour                      | ACM paying expenses         |
| Gr. 9-12 Business Students | Lindsey Myers, Dan Brode | Pittsburgh              | May 2017 | Pirates Education Day             | No District Cost            |
| Approx. 10 Band students   | Adam Runk                | Claysburg HS            | Nov. 20  | District Band auditions           | Transp; \$5 Regist./student |
| Journalism Students        | Nate Thompson            | Penn State Altoona      | Nov. 11  | Scholastic Journalism Competition | No District Cost except Sub |

4. Approve homebound instruction for a student for medical reasons for the time specified as prescribed by the attending physician.
5. Accept the Activity Fund Report, reflecting a cumulative balance of \$86,144.11
6. Approve the List of Payments as funds are available

| <b>District</b>   |  |                 |           |           |
|-------------------|--|-----------------|-----------|-----------|
| Adams, Amanda     |  | Canvas work     | 8/24/2016 | \$ 227.50 |
| Baughman, Heather |  | CPI Training    | 9/6/2016  | \$ 91.00  |
| Brode, Brian      |  | Open House      | 8/31/2016 | \$ 45.50  |
| Donaldson, Kim    |  | Highmark Grnt % | 16-17 S/Y | \$ 430.00 |
| Lazor, Kelly      |  | Crisis Training | 9/6/2016  | \$ 91.00  |
| Leonard, Christie |  | Curr. Dev       | 7/11/2016 | \$ 45.50  |
| Little, Jessica   |  | Curr. Mtg       | 8/7/2016  | \$ 159.25 |
| Snyder, Amy       |  | Detention       | 9/8,9/15  | \$ 68.25  |

| <b>21st Century</b>  |  |       |                     |           |
|----------------------|--|-------|---------------------|-----------|
| Bowser, Kimberly     |  | Tutor | 8/23, 8/29, 8/31    | \$ 113.75 |
| Bowser, Kimberly     |  | Tutor | 9/7,9/12-9/15       | \$ 261.63 |
| Detwiler, Megan      |  | Tutor | 8/23,8/29,8/31      | \$ 79.63  |
| Detwiler, Megan      |  | Tutor | 9/12/2016           | \$ 22.75  |
| Ebersole, Doug       |  | Tutor | 8/23/2016           | \$ 22.75  |
| Ebersole, Doug       |  | Tutor | 9/1,9/8,9/15        | \$ 113.75 |
| Elder, Sarah         |  | Tutor | 8/23,8/24,8/29-8/31 | \$ 261.63 |
| Elder, Sarah         |  | Tutor | 9/1,9/6,9/8         | \$ 170.63 |
| Flaherty, Casey      |  | Tutor | 8/23, 8/30          | \$ 45.50  |
| Flaherty, Casey      |  | Tutor | 9/6,9/13            | \$ 45.50  |
| Horsh, Toby          |  | Tutor | 8/23/2016           | \$ 22.75  |
| McDonald, Pam        |  | Tutor | 8/26, 8/29          | \$ 91.00  |
| McDonald, Pam        |  | Tutor | 9/12/2016           | \$ 56.88  |
| Morningstar, Valerie |  | Tutor | 8/23/2016           | \$ 22.75  |
| Morningstar, Valerie |  | Tutor | 8/26/2016           | \$ 68.25  |
| Morningstar, Valerie |  | Tutor | 8/8/2016            | \$ 102.38 |
| Morningstar, Valerie |  | Tutor | 9/1/2016            | \$ 22.75  |
| Morningstar, Valerie |  | Tutor | 9/9,9/15            | \$ 79.63  |
| Morningstar, Valerie |  | Tutor | 9/7, 9/14           | \$ 45.50  |
| Morse, Bradley       |  | Tutor | 8/26,8/30,8/31      | \$ 113.75 |
| Morse, Bradley       |  | Tutor | 9/7,9/8,9/13,9/14   | \$ 125.13 |

7. Approve the following purchase order (s) for the 2016-2017 school year as recommended by the Administration:

| <b>PO #</b> | <b>Vendor</b>                    | <b>Item Description</b>          | <b>Amount</b> | <b>Paid By</b> |
|-------------|----------------------------------|----------------------------------|---------------|----------------|
| 77          | Southern Computer Warehouse      | 5 HP Probook Laptops             | 3,214.30      | General Fund   |
| 79          | Pearson Clinical Assessment      | Supplies for School Psychologist | 1,344.21      | General Fund   |
| 80          | Academy Performance and Exercise | HS Exercise Equipment            | 7,165.00      | Wellness Grant |

8. Approve the following building use requests, conditioned on compliance with the district's Use of Facilities Policy No. 707. Building use is being recommended with the understanding that school district events take precedence over outside organization usage:

**HIGH SCHOOL:**

- Elementary Girls Basketball Group to use the Gymnasium for games on the following dates and times: -  
- Dec 10 and Jan. 7 (8:00 – 11:30 a.m.)  
- Jan. 14 and Feb. 4 (12:00 – 3:30 p.m.), with Jason Weaver as supervisor.
- Boys and Girls Basketball teams to use the Gymnasium on Mondays and Thursdays during October and November (6:00 – 8:00 p.m.) for Open Gym, with Todd Gates as supervisor.
- Elementary Wrestling Group to use the Mat Room from 11/22/16 – 3/30/17 (6:00 – 8:00 p.m.) for practice, with Trey Miller as supervisor.
- Elementary Boys Basketball Group to use the Gymnasium on Tuesdays, Thursdays & Saturdays from October 2016 through February 2017 (time to be determined), with Mat Stoudnour as supervisor.
- TM Girls Basketball Boosters to use the Cafeteria for a fundraiser distribution on Dec. 9 (4:00 – 6:30 p.m.), with Suzanne Molosky as supervisor.

**SAXTON LIBERTY ELEMENTARY:**

- Elementary Girls Basketball Group to use the Gymnasium on Mondays and Wednesdays (6:00 – 7:30 p.m.) from Nov. 14, 2016 through Feb. 1, 2017 for practices, with Jason Weaver as supervisor.
- PTA to use the PTA Room on Oct. 25-27) (8:00 a.m. – 4:00 p.m.; 8:00 a.m. – 8:00 p.m. on 10/26)) for a Book Fair, with Brooke Lemin as supervisor.
- Elementary Boys Basketball Group to use the Gymnasium on Tuesdays, Thursdays & Saturdays from October 2016 through February 2017 (time to be determined), with Mat Stoudnour as supervisor.

**DEFIANCE ELEMENTARY:**

- PTA to use a classroom for meetings on Nov. 17, Jan. 19, Mar. 16, and May 18 (6:00 – 7:00 p.m.), with Rebecca Mills as supervisor.
- PTA to use the Cafeteria and Outside Area for a Fall Festival on Nov. 4 (5:00 – 7:00 p.m.), with Sandy Kay Rickabaugh as supervisor.

**ROBERTSDALE ELEMENTARY:**

- Elementary Boys Basketball Group to use the Gymnasium on Tuesdays, Thursdays & Saturdays from October 2016 through February 2017 (time to be determined), with Mat Stoudnour as supervisor.

9. Award the Snow Removal Bid to Wesley Hann for the 2016-17 school year for Robertsdale Elementary at a rate of \$65/hour for a 30 H.P. Compact Tractor/Loader, as recommended by the Administration. This is the same rate paid for 2015-16.

10. Award the Snow Removal Bid to Adam Baker for the 2016-17 school year as follows:

DEFIANCE ELEMENTARY: \$60/hour for F250 Pick Up; \$100/hour for spreading anti-skid

SAXTON LIBERTY EEMENTARY: \$50/hour for F250 Pick Up; \$100/hour for spreading anti-skid

HIGH SCHOOL: \$50/hour for F250 Pick Up; \$100/hour for spreading anti-skid. This is the same rate paid for 2015-16.

11. Acknowledge the purchase of a 72 passenger Freightliner by Figard/Stevenson Bussing to be used on regular runs.

Roll Call Vote – Unanimous M.C.

### **POLICY**

Motion by Melanie Gresko seconded by Vivian Foster to schedule the December 2016 Reorganization Meeting for December 7, 2016 at 7:00 p.m.

Roll Call Vote – Unanimous M.C.

### **BUDGET**

Motion by Melanie Gresko seconded by Roy McCabe to approve paying 50% for the purchase of a new bus camera to be installed on a new bus purchased by Figard Stevenson LLC at a cost of \$274.30 (Total cost is \$548.60).

Roll Call Vote – Unanimous M.C.

### **PERSONNEL**

Motion by Suzanne Detterline seconded by Roy McCabe to accept a resignation letter from Tiffany Diehl as Varsity Wrestling Cheerleading Advisor effective immediately.

Roll Call Vote – Unanimous M.C.

Motion by Suzanne Detterline seconded by Brenda Folk to accept a resignation letter from Tonia Hinkel as JH Basketball/Wrestling Cheerleading Advisor effective immediately.

Roll Call Vote – Unanimous M.C.

Motion by Suzanne Detterline seconded by Roy McCabe to accept a resignation letter from Cathy Knee as Varsity Basketball Cheerleading Advisor effective immediately.

Roll Call Vote – Unanimous M.C.

Motion by Suzanne Detterline seconded by Roy McCabe to approve/acknowledge the following as bona vide volunteers for the positions listed at a nominal stipend for 2016-17, conditioned on submission and approval of required documentation (if applicable):

|                 |   |            |
|-----------------|---|------------|
| Jason Weaver    | Elementary Girls Basketball Volunteer Coach |            |
| Chris Black     | Elementary Girls Basketball Volunteer Coach |            |
| Chris Carrier   | Assistant Wrestling Coach                   | \$3,310.00 |
| John Horton     | Assistant Wrestling Coach                   | \$3,310.00 |
| Roger Conley    | Volunteer Wrestling Coach                   |            |
| Mike Villa      | Volunteer Wrestling Coach                   |            |
| Tim Fockler     | Volunteer Wrestling Coach                   |            |
| Trey Miller     | Volunteer Wrestling Coach                   |            |
| Keith Stevenson | Volunteer Wrestling Coach                   |            |
| Trey Miller     | Elementary Wrestling Volunteer Coach        |            |

|                 |                                  |                    |
|-----------------|----------------------------------|--------------------|
| Joe Frederick   | Assistant Boys Basketball Coach  | \$3,310.00         |
| Matt Mellott    | Assistant Boys Basketball Coach  | \$3,310.00         |
| Les Chamberlain | Volunteer Boys Basketball Coach  |                    |
| Ben Bithel      | Volunteer Boys Basketball Coach  |                    |
| Brian Brode     | Volunteer Boys Basketball Coach  |                    |
| Ted Weimert     | Assistant Girls Basketball Coach | \$3,310.00         |
| Jeremy Molosky  | Assistant Girls Basketball Coach | \$3,310.00         |
| Glen Carbaugh   | Volunteer Girls Basketball Coach |                    |
| Kathy Wood      | Mentor for Megan Schneider       | \$982.00 pro-rated |
| Lori Arcq       | Reading Competition – RD         | \$323.00           |
| Melanie Baer    | Reading Competition – Def        | \$323.00           |
| Melissa Hinish  | Reading Competition – SL         | \$323.00           |
| Danielle Lynn   | Reading Competition – SL         | \$323.00           |
| Sonya Browell   | Reading Competition – Jr High    | \$323.00           |

Roll Call Vote – Unanimous M.C.

Motion by Suzanne Detterline seconded by Brenda Folk to accept, with regret, a letter of retirement from Brenda Bowser, Human Resource Secretary, effective January 3, 2017.

Roll Call Vote – Unanimous M.C.

Motion by Suzanne Detterline seconded by Vivian Foster to approve filling the vacancy left by the resignation of Brenda Bowser as soon as feasible.

Roll Call Vote M.C.  
 Ayes: McCabe, Wyles, Foster, Detterline, Folk, Hodge, Martin  
 Nays: Gresko

Motion by Suzanne Detterline seconded by Roy McCabe to approve the following requests for leave without pay for 2016-17 for reasons acceptable to the Administration:

Fran Jenkins – 1 day

Roll Call Vote – Unanimous M.C.

The District received 3 quotes to provide a study and consultation on building closure as follows:

|                                  |          |
|----------------------------------|----------|
| McKissick Associates PC          | \$4,900  |
| Crabtree, Rohrbaugh & Associates | \$5,000  |
| HHS DR Architects/Engineers      | \$50,000 |

Motion by Suzanne Detterline seconded by Roy McCabe to hire McKissick Associates PC at a cost of \$4,900 to do a feasibility study on Robertsdale Elementary and Defiance Elementary to make a recommendation on possible closure of one of the two named buildings beginning with the 2017-18 school year. Hiring is conditioned on information to be received from PDE calculating the amount of Debt Service Reimbursement the district will lose by building if that building is closed.

Roll Call Vote – Unanimous M.C.

Motion by Suzanne Detterline seconded by Roy McCabe to recognize the hiring of Brian Hafer as a substitute bus driver for Snyder Busing, conditioned on submission and approval of required documentation.

Roll Call Vote – Unanimous M.C.

Motion by Suzanne Detterline seconded by Roy McCabe to disagree with TMESPA Grievance #2016-17 001.

Roll Call Vote M.C.  
Ayes: McCabe, Wyles, Detterline, Gresko, Folk, Hodge, Martin  
Foster abstained

Motion by Suzanne Detterline seconded by Brenda Folk to approve the following conference requests, conditioned on availability of substitutes (if applicable), as recommended by the Administration:

| STAFF MEMBER   | WKSHP/CONF                 | PLACE       | DATE(S) | COST     |
|----------------|----------------------------|-------------|---------|----------|
| Megan Detwiler | Rock Star Teacher Training | IU8 Altoona | Nov. 8  | Mlg; Sub |

Roll Call Vote – Unanimous M.C.

Motion by Suzanne Detterline seconded by Vivian Foster to hire Patrick Smith as High School Social Studies Instructor effective as soon as feasible under the terms and conditions provided in the contract between the TMEA and the TMSB.

Roll Call Vote – Unanimous M.C.

Motion by Suzanne Detterline seconded by Brenda Folk to approve Family Medical Leave for an employee for the 2016-17 school year.

Roll Call Vote – Unanimous M.C.

Mark’s Superintendent’s Report was provided.

With no further business to discuss, Roy McCabe made a motion to adjourn at 8:40 p.m. seconded by Brenda Folk with no objections.

Respectfully Submitted,

Lisa M. Rankin  
Secretary