

TUSSEY MOUNTAIN SCHOOL BOARD
MEETING FOR GENERAL PURPOSES
September 19, 2016

The Tussey Mountain School Board met on September 19, 2016 for general purposes at 7:00 p.m. in the Administrative Conference Room, 199 Front Street, Saxton. Board members present were Jeremy Wyles, Vivian Foster, Suzanne Detterline, Melanie Gresko, Brenda Folk, Jim Hodge, Tom Arnold, Roy McCabe, Aaron Martin and Student Board Representative Trenton Husick. Administrators present were Mark Bollman, Jerry Shoemake, Janell Henderon, and Matt McCahan. Press present was Ron Morgan – Daily News. Also present was Christy Leonard, Anna Collare, Rod Drenning, Ursula Chamberlain, Crystal Mohlman, Esther Drenning, Elva Jean Fisher, Thomasina Drenning, Colleen Kline, Janet Altobelli, Donna Wright, Fran Jenkins, Deb Park, Sabrina Snyder, Sheila Hall, Anita Brumbaugh, Kim Keith, Eva Sichko, Corie Taylor, Donna White, Carol Lynn, Jean Myers, Keith Goodell, Brian Brode, Audrey Bear, and Karen Devine.

The Pledge of Allegiance was led by Brenda Folk followed by the Prayer delivered by Suzanne Detterline.

Board President Aaron Martin called the meeting to order at 7:00 p.m. and it began with a presentation from Audrey Bear providing the Board with the option of potential refinancing the 2011 and 2012 bond issuances. Karen Devine then provided a report on a survey conducted to the Board. Karen outlined that she feels the Tussey Mountain School Board works well together as a governing unit. Fran Jenkins approached the Board and provided an explanation as to what a cafeteria worker does and what all is involved.

The Tussey Mountain School Board of Education has reviewed and discussed, at length, the items listed on the consent agenda at their monthly work session. All Directors were in agreement that these items are approvable by a consent agenda and require no further discussion.

Motion by Aaron Martin seconded by Tom Arnold to approve items 1 through 9 listed on the consent agenda:

Consent Agenda

1. Approve the minutes from the August 8, 2016 Special Meeting
2. Approve the minutes from the August 15, 2016 Meeting
3. Approve the following conference requests, conditioned on availability of substitutes (if applicable), as recommended by the Administration:

STAFF MEMBER	WKSHP/CONF	PLACE	DATE(S)	COST
Lisa Rankin, Brenda Cornelius, Wendy Gates, Stacey Shaw	Sapphire Software - Get the PIMS Out Summit	Hershey	Sep. 28, 2016	Mlg/Meals; Tolls (carpooling)
Sue Curfman, Steve Long, Carrie Kichman	Autism Consortium Computer Aided Instruction	IU 8 Ebensburg	Sept. 27, 2016	Mlg; Sub
Sue Curfman, Carrie Kichman	Childhood Apraxia	IU8 Johnstown	Oct. 14, 2016	Mlg; Sub
Sue Curfman, Carrie Kichman	Autism Consortium : Comprehensive Program Planning	IU8 Johnstown	Jan. 12, 2017	Mlg; Sub
Sue Curfman, Carrie Kichman	Autism Consortium: Cognitive Differences	IU8 Ebensburg	Mar. 2, 2017	Mlg; Sub
Sonya Browell	IU8 Gifted Network Meetings	IU8 Offices	Dec. 8, Feb. 9, May 11	Mlg
Sonya Browell	Gifted Boot Camp 1 & 2	IU8 Altoona	Oct. 6, Nov. 8	Mlg; \$75 Regist.

4. Approve the following field trip/academic trip requests, conditioned upon the availability of substitute teachers, as recommended by the Administration:

GROUP	SUPERVISOR	DESTINATION	DATE	PURPOSE	COST
21 st Century students	Sabrena Musselman, Nikki Gephart	Fort Bedford Museum	9/15/16	History of Fort Bedford in preparation for heritage projects	Expenses paid by 21 st Century Grant
21 st Century students	Sabrena Musselman, Nikki Gephart	Somerset	9/27/16	Flight 93 Memorial, 15 th anniversary of 9/11	Expenses paid by 21 st Century Grant
9 th Grade students	Kathy Wood, Laurie Watkins	Bedford Airport	9/21/16	Career Fair	Transp.
11 & 12 Grade students	Kathy Wood	Omni Bedford Springs	10/4/16	College/Career Exploration	Tranp.
11 & 12 Grade students	Kathy Wood	UPMC Bedford Memorial Hospital	11/2/16	Explore medical careers	Transp.
Grade 3 students (all buildings)	Grade 3 teachers	Lincoln Caverns	5/5/17	Learn about cavern experiences known as "Intro to Speleology"	No District Cost

5. Approve the tentative PTA **activities** agenda for Defiance, Saxton Liberty, and Robertsdale Elementary for 2016-17 with the understanding that:
- o Activities that are not clearly defined must identify more information and be approved through the building principal;
 - o Recognize that even though the PTA is sponsoring an event, that a building use form must still be submitted.
6. Accept the Activity Fund Report, reflecting a cumulative balance of \$87,146.93
7. Approve the List of Payments as funds are available

DISTRICT

Blanchetti, Tom	Driver's Ed	8/8/2016	\$ 136.50
Bowser, Kim	7th Gr Orientation	8/16/2016	\$ 45.50
Brode, Dan	7th Gr Orientation	8/16/2016	\$ 45.50
Claycomb, Julie	7th Gr Orientation	8/16/2016	\$ 45.50
Detwiler, Megan	7th Gr Orientation	8/16/2016	\$ 45.50
Donaldson, Kim	7th Gr Orientation	8/16/2016	\$ 45.50
Gephart, Nikki	7th Gr Orientation	8/16/2016	\$ 45.50
Horsh, Toby	7th Gr Orientation	8/16/2016	\$ 45.50
Jancula, Heather	7th Gr Orientation	8/16/2016	\$ 45.50
Johnson, Sarah	7th Gr Orientation	8/16/2016	\$ 45.50
Madzy, Melissa	ESY	July	\$ 1,228.50
McCool, Sue	7th Gr Orientation	8/16/2016	\$ 45.50
McDonald, Pam	Curr. Planning	7/18/2016	\$ 45.50
Mervin, Emily	1 Board Mtg	7/11/2016	\$ 52.00
Myers, Lindsey	7th Gr Orientation	8/16/2016	\$ 45.50
Rankin, Lisa	4 Board Mtgs	7/18,7/27,8/8/15	\$ 208.00
Stoudnour, Katie	7th Gr Orientation	8/16/2016	\$ 45.50
Thompson, Nate	7th Gr Orientation	8/16/2016	\$ 45.50

21st CENTURY

Elder, Sarah	Tutor	8/8/2016	\$ 91.00
--------------	-------	----------	----------

8. Approve the following purchase order (s) for the 2016-2017 school year as recommended by the Administration:

PO #	Vendor	Item Description	Amount	Paid By
62	Paxton/Patterson LLC	Metal Shop supplies	\$489.59	General Fund
64	iParadigms, LLC	Anti-Plagiarism software	\$2,145.00	General Fund
69	Southern Computer Warehouse	Google Chrome License	\$184.59	General Fund
70	M. Glosser and Sons, Inc.	Metal Shop Supplies	\$2,832.94	General Fund
71	Fastenal	Metal Shop Supplies	\$169.03	General Fund
72	Appalachian Hardwood Lumber Co.	Wood for Cabinetry Shop	\$4,772.50	General Fund
73	Lowe's	Cabinetry Shop Supplies	\$666.77	General Fund

Approve the following building use requests, conditioned on compliance with the district's Use of Facilities Policy No. 707. Building use is being recommended with the understanding that school district events take precedence over outside organization usage:

HIGH SCHOOL:

- After School Program (21st Century) to use the Cafeteria on Oct. 20 (3:05 – 6:30 p.m.) for a “Lights On Open House”, with Nikki Gephart as supervisor.
- After School Program (21st Century) to use the Cafeteria on Sept. 29 (3:05 – 6:30 p.m.) for an Open House, with Nikki Gephart as supervisor.
- PS Pro-Wellness group to use Room F102 and former Mat Room for Community Wellness Activities and Group Fitness Classes, on Mondays, Thursdays, and Saturdays from August 29, 2016 – August 29, 2017, with Tracey Williams as supervisor.
- Class of 2017 to use the Gymnasium for a Homecoming Dance on Oct. 8 (3:00 – 11:00 p.m.), with Heather Baughman as supervisor.
- Class of 2017 to use the Athletic Field for a Powder Puff Football Game on Nov. 10 (6:00 – 10:00 p.m.), with Heather Baughman as supervisor.

ROBERTSDALE ELEMENTARY:

- PTA to use the Cafeteria/Gymnasium for a Book Fair on Oct. 10 (9:00 a.m. – 3:00 p.m.; 6:00 – 8:00 p.m.) and Oct. 11 (9:00 a.m. – 3:00 p.m.), with Arielle Neuder as supervisor.
- PTA to use the Gymnasium for a fundraiser delivery on Oct. 25 (11:00 a.m. – 5:30 p.m.), with Heather Raycroft as supervisor.

SAXTON LIBERTY ELEMENTARY:

- PTA to use the Gymnasium for a fundraiser pick up on Oct. 25 (3:15 – 5:15 p.m.), with Kristal Miller as supervisor.
- The Incredible Years Group to use two classrooms for meetings and activities from Sept. 14 through Nov. 2016 (5:30 – 7:30 p.m.), with Jamie Villa and Christina Watkins as supervisors.

9. Approval to extend the outgoing business software contract with Effective Software Products (ESP) to the end of December 2016 at a cost of \$2,934.50 to allow completion of the district's 2015-16 audit.

Roll Call Vote – Unanimous

M.C.

INFORMATION: The district will be paying the October 1, 2016 debt service interest payment for a total amount of \$344,645.00.

POLICY & CURRICULUM

Motion by Melanie Gresko second by Brenda Folk to approve the following conference requests, conditioned on availability of substitutes (if applicable), as recommended by the Administration:

STAFF MEMBER	WKSHP/CONF	PLACE	DATE(S)	COST
Vivian Foster	PSBA School Leadership Conference	Hershey	Oct. 12-14	\$368.90 Regist.; \$441.78 Lodging; Mlg/Tolls
Paul Brumbaugh	Success in Algebra I	IU8 Altoona	Oct. 19	Mlg; Meal; Sub (1/2 day)
Nikki Gephart	PVAAS Conf. with Teachers	IU8 Altoona	Sept. 27	Mlg; Meals; Sub

Tom asked Vivian if this is something that needs to be attended every year. Vivian replied that she’s always gone and some districts send several people.

Roll Call Vote M.C.
 Ayes: Wyles, Detterline, Folk, Hodge, McCabe, Martin
 Nays: Gresko, Arnold
 Foster abstained

Motion by Melanie Gresko second by Brenda Folk to approve the following field trip/academic trip requests, conditioned upon the availability of substitute teachers, as recommended by the Administration:

GROUP	SUPERVISOR	DESTINATION	DATE	PURPOSE	COST
Lords and Ladies Club students	Casey Flaherty	Manheim	Oct. 13	Renaissance Fair	No District Cost except subs
Gr. 9-12	Kathy Wood, Laurie Watkins	Seven Springs Resort	Nov. 16	SADD Conf.	Transp.; Admission paid by PSI
JH Chorus Students	Sarah Johnson	Everett HS	Oct. 17-18	County Chorus	Transp; \$25/student Admission
Scholastic Quiz Team	Chris Carrier	IU8 Altoona	Sept. 26, 28, 30	Competition	Transp; \$125 Regist. Per team

Roll Call Vote – Unanimous M.C.

Motion by Melanie Gresko second by Tom Arnold to approve homebound instruction for a student for medical reasons for 4-12 weeks as requested from the attending physician.

Roll Call Vote – Unanimous M.C.

BUDGET

Motion by Tom Arnold second by Roy McCabe to approve a request from Rodney Brumbaugh to purchase an Artificial External Defibrillator (AED) to be used for athletic events from Medco at a cost of \$1,487.18 from the General Fund.

Brenda Folk asked if there is money available in the Athletic Fund. Jim Hodge asked if there’s an ambulance available at the events. Mark explained that the ambulance is not present at practices. After further discussion, Vivian asked if the motion could be tabled until the matter was looked into further.

Motion by Vivian Foster seconded by Brenda Folk to table the motion to purchase an AED for the Athletic Fund.

Roll Call Vote M.C.

Ayes: Wyles, Foster, Detterline, Gresko, Folk, Hodge

Nays: Arnold, McCabe, Martin

Motion by Tom Arnold second by Vivian Foster to approve the following purchase order (s) for the 2016-2017 school year as recommended by the Administration:

PO #	Vendor	Item Description	Amount	Paid By
74	J.W. Pepper & Son, Inc.	HS Instructional Music	\$533.60	General Fund
75	The Tree House, Inc.	HS ink cartridges	\$179.34	General Fund

Roll Call Vote – Unanimous M.C.

Motion by Tom Arnold second by Roy McCabe to authorize a payroll deduction for United Way contributions.

Roll Call Vote – Unanimous M.C.

PERSONNEL

Motion by Suzanne Detterline seconded by Vivian Foster to approve the following bona-fide volunteers being hired for the position listed at the nominal stipend stated for 2016-17, conditioned on submission and approval of required documentation (if applicable):

Trudy Fagan	Skills USA Club Advisor	\$129.00
Joe Frederick	Skills USA Club Advisor	\$129.00
Madeline Molosky	Volunteer JH Football Cheerleading Advisor	
Erin Lashinsky	Varsity Football Cheerleading Advisor	\$1,653.00
Katie Stoudnour	JH Football Cheerleading Advisor	\$715.00
Adam Baughman	2017 Class Advisor	\$285.00
Heather Baughman	2017 Class Advisor	\$285.00
Doug Ebersole	2017 Class Advisor	\$285.00
Amanda Adams	2018 Class Advisor	\$285.00
Adam Runk	2018 Class Advisor	\$285.00
Eva Beth Sichko	2019 Class Advisor	\$285.00
Katie Stoudnour	2019 Class Advisor	\$285.00
Chris Carrier	2021 Class Advisor	\$285.00
Josh Smith	2021 Class Advisor	\$285.00
Casey Flaherty	2022 Class Advisor	\$285.00
Megan Detwiler	2022 Class Advisor	\$285.00
Todd Gates	Head Girls Basketball Coach	\$4,859.00
Bonnie Jenkins	Hand Bell Choir	\$1,653.00
Chris Carrier	Scholastic Quiz Team Coach	\$715.00

Roll Call Vote – Unanimous M.C.

Motion by Suzanne Detterline seconded by Brenda Folk to approve a Memorandum of Understanding between TMESPA and the TMSB to deposit payment for unused vacations days for Bobbi Sue Young into an HRA with no cash option.

Roll Call Vote – Unanimous M.C.

Motion by Suzanne Detterline seconded by Vivian Foster to approve a \$.20 per hour increase for Cathy Knee for 2016-17, as recommended by the Administration.

Roll Call Vote – Unanimous M.C.

Motion by Suzanne Detterline seconded by Brenda Folk to approve the following persons as Football Booster concession stand workers for 2016-17:

Jeanie Lemin	Tammy Heefner	Dave Heefner
Tinesha Curfman	David Rhodes	Niki Rhodes
Donna Sloan	Bethany Hess	Randy Hess
Shawnee Curfman	Mana Border	Rusty Walker
Beth Ann Rhoat	Brenda Sipes	Shawanna Clark
Jamie Baker	Brenda Hoenstine	Michelle Kramer
Brandy Thompson	Stacey Thompson	Leann Weist
Veronica Brown	Scott Foor	Bobbie Reed
David Hall	Dave Leonard	Kristen Spencer
Tim Spencer	Amber Fischer	Matt Fischer
Nicole Baker	Dawn Walker	Amy Baker
Michelle Conner	Shannon Foor	Ed Foor
Don Meyers	Tammy Foor	

Roll Call Vote – Unanimous

M.C.

Motion by Suzanne Detterline seconded by Vivian Foster to approve the following persons as Band Booster concession stand workers for 2016-17:

Melanie Gresko	Christopher Gresko	Carrie Masood
Allie Masood	Jeff Brantlinger	Donna Brantlinger Black
Sherry Taylor	Tina Perry	Barb Hoover
Adam Hoover	Hollie Fluke	Diane McIntyre
Sherri Schneider	Ginny Kaufman	Doug Reed
Lisa Reed	Stephanie Davis	Heather Runk
Doug Fornwalt	Apryle Price	Holly Hall
Maujesca Garner	Annette Chadwick	Darren Chadwick
Andrea Watkins	Luke Melius	Amanda Melius
Tammy Love Ramsey	Belinda Long	Darcy Bussard
Linda Brubaker	Amber Lucko	Sarah Elder
Eva Sichko	Jamie Wilson	Michelle Weaver
Christina Watkins	Hope Folk	Mary Riley
Brian Riley	Lynn Martz	Melanie Martz
Dawn Flasher	Leslie Vincent	Jennifer Figard

Roll Call Vote – Unanimous

M.C.

Motion by Suzanne Detterline seconded by Roy McCabe to approve the following request(s) for leave without pay for reason(s) acceptable to the Administration:

Sandra Rouser – 3 days

Natasha Zdrosky – 3 days

Roll Call Vote – Unanimous

M.C.

Motion by Suzanne Detterline seconded by Brenda Folk to acknowledge the following additions to the list of drivers for Snyder Busing for 2016-17, conditioned on submission and approval of required documentation:

Judy Wright (substitute van driver)
Shianne Knechtel (van driver)
Robin Clapper (bus and van driver)

Roll Call Vote – Unanimous

M.C.

Motion by Suzanne Detterline seconded by Brenda Folk to acknowledge the 2016-17 wages for all groups of employees as provided.

Roll Call Vote – Unanimous M.C.

Motion by Suzanne Detterline seconded by Vivian Foster to approve the following substitute nurses for the 2016-17 school year, conditioned on submission and approval of required documentation:

Rachel Rosella Shari McElwee

Roll Call Vote – Unanimous M.C.

Motion by Suzanne Detterline seconded by Roy McCabe to approve the transfer of Andrea Watkins from the position of Part-time Cook’s Helper at Saxton Liberty to Full-time Special Needs Aide at Saxton Liberty effective August 24, 2016, as recommended by the Administration.

Roll Call Vote – Unanimous M.C.

Motion by Suzanne Detterline seconded by Roy McCabe to approve the transfer of Tammy Ramsey from the position of Part-time 21st Century Aide at Saxton Liberty to Part-time Pre-school Aide at the high school effective August 30, 2016, as recommended by the Administration.

Roll Call Vote – Unanimous M.C.

Motion by Suzanne Detterline seconded by Roy McCabe to approve the transfer of Sharon Miller from the position of Part-time Cook’s Helper at Saxton Liberty to Part-time 21st Century Aide at Saxton Liberty effective August 29, 2016, as recommended by the Administration.

Roll Call Vote – Unanimous M.C.

Motion by Suzanne Detterline seconded by Roy McCabe to approve the transfer of Megan Lynn from the position of Part-time Cook’s Helper at the high school to Part-time Pre-school Aide at the high school effective August 30, 2016, as recommended by the Administration.

Roll Call Vote – Unanimous M.C.

Motion by Suzanne Detterline seconded by Roy McCabe to hire Tina Wilkins for the position of Part-time Bus Aide effective as soon as feasible under the terms and conditions provided in the contract between the TMSB and TMESPA, conditioned on submission and approval of required documentation.

Roll Call Vote – Unanimous M.C.

Motion by Suzanne Detterline seconded by Vivian Foster to approve the following TSS Aides and Physical and Occupational Therapists for 2016-17, conditioned on submission and approval of required documentation:

Family Behavior Resources

Kaitlin Popelish
Sarah Schroeder
Carey Deeters
Francis Scott
Laura Stoltzfus

NHS

Kylee Crawshaw
Michael Armstrong

CAMCO

Shalonne Sipes
Greta Rabatin
Nicole Boland

Julie Ricupero
Jennifer Lightner

ACRP

Devon Browell

Roll Call Vote – Unanimous M.C.

Motion by Suzanne Detterline seconded by Brenda Folk to approve a Memorandum of Understanding between Saxton Borough Police Department and Tussey Mountain School District for the position of School Resource Officer.

Roll Call Vote – Unanimous M.C.

Motion by Suzanne Detterline seconded by Vivian Foster to approve a contract with Learning Lamp for a Personal Care Aides for students being educated outside the school district at a rate of \$9.00/hour for the 2016-17 school year, as recommended by the Administration.

Roll Call Vote – Unanimous M.C.

Motion by Suzanne Detterline seconded by Vivian Foster to approve a Memorandum of Understanding between Alternative Community Resource Program and Tussey Mountain School District for on-site Mental Health therapy services to students for the 2016-17 school year, as recommended by the Administration. Cost will be \$60 per hour for non-eligible students and services will only be provided to district billable students with a written request from the district.

Roll Call Vote – Unanimous M.C.

Motion by Suzanne Detterline seconded by Roy McCabe to accept a resignation letter from Heather Jancula, High School Social Studies Teacher, effective as soon as feasible.

Roll Call Vote – Unanimous M.C.

Motion by Suzanne Detterline seconded by Roy McCabe to cast the district vote for the following PSBA officers for 2016-17:

<u>President:</u>	Michael Faccinetto
<u>Vice President:</u>	David Hutchinson
<u>Trustee:</u>	William S. LaCoff
	Kathy K. Swope
	Mark B. Miller
	Marianne L. Need
	Michael Faccinetto

Roll Call Vote – Unanimous M.C.

Motion by Suzanne Detterline seconded by Roy McCabe to approve contracting with Learning Lamp for a PIMS Coordinator from September 20, 2016 to August 31, 2017 for a maximum of 500 hours at a rate of \$24.16 per hour (this rate includes taxes, employee liability insurance, and Learning Lamp's Administrative fee). After 500 hours, the program will be evaluated to determine if support is still required.

Roll Call Vote – Unanimous M.C.

Motion by Suzanne Detterline second by Vivian Foster to hire Maria Victoria Dively as a Long-term Substitute Spanish Instructor with an educational obligation for the 2016-17 school year at a daily rate of \$100.00 with benefits as provided in the contract between the TMEA and the TMSB, as recommended by the Administration.

Roll Call Vote – Unanimous M.C.

Motion by Suzanne Detterline second by Brenda Folk to hire Amy Minnick for the position of Part-time Cook's Helper at Saxton Liberty under the terms and conditions provided in the contract between the TMESPA and the TMSB, as recommended by the Administration.

Roll Call Vote – Unanimous M.C.

Motion by Suzanne Detterline second by Vivian Foster to hire Amy O’Hagan for the position of Full-time Special Needs Health Aide at Saxton Liberty under the terms and conditions provided in the contract between the TMESPA and the TMSB, as recommended by the Administration.

Roll Call Vote – Unanimous

M.C.

Motion by Suzanne Detterline second by Brenda Folk to hire Jeff Swope for the position of Head Boys Basketball Coach for 2016-17 at a stipend of \$4,859.00, as recommended by the Athletic Committee.

Roll Call Vote – Unanimous

M.C.

Motion by Suzanne Detterline second by Vivian Foster to hire Christine Park for the position of Part-time 21st Century Aide at the high school under the terms and conditions provided in the contract between the TMESPA and TMSB, as recommended by the Administration.

Roll Call Vote – Unanimous

M.C.

- Mr. Bollman’s Superintendent’s report was provided
- Trenton Husick reported on some activities of the Pride Team and upcoming events.
- The Principals all provided a report on the beginning of the year activities.
- Mr. Bollman provided a report on grant activities.

With no further business to discuss, Roy McCabe made a motion to adjourn at 8:21 p.m. seconded by Brenda Folk with no objections.

Board President Aaron Martin called for an Executive Session for Personnel with no further public action.

Respectfully Submitted,

Lisa M. Rankin
Secretary