

TUSSEY MOUNTAIN SCHOOL BOARD  
REORGANIZATION MEETING AND  
REGULAR MEETING FOR GENERAL PURPOSES  
December 8, 2015

The Tussey Mountain School Board met for reorganization and for general purposes on December 8, 2015 at 7:00 p.m. in the Administrative Conference Room. Board members present were Vivian Foster, Suzanne Detterline, Melanie Gresko, Brenda Folk, Tom Arnold, Roy McCabe, Jeremy Wyles, Aaron Martin, and Student Board Rep Trenton Husick. Administrators present were Mark Bollman, Jerry Shoemake, Melinda Damiano, Zach Treece, and Wayland Heath. Also present was Rodney Figard, Matt McCahan, Wanda Curfman, Linda Carpenter, and Emily Mervin.

ROLL CALL: Jim Hodge was absent

Mark Bollman led the Pledge of Allegiance and delivered the invocation.

PUBLIC COMMENT: There was no public comment.

Lisa Rankin asked for a motion to appoint a temporary president.

Motion by Aaron Martin seconded by Roy McCabe to appoint Lisa Rankin as Temporary President.

Voice Vote - All in favor, no objections

Lisa swore in the two newly elected Board members, Melanie Gresko and Jeremy Wyles and they took their seats at the Board table.

Lisa called for Nominations for Board President

Tom Arnold nominated Aaron Martin for the office of President from December 2015 to December 2016. Roy McCabe seconded the nomination.

Voice Vote – All in favor, no objections

Call for Nominations for Board Vice President

Vivian Foster nominated Brenda Folk for the office of Vice-President from December 2015 to December 2016. Suzanne Detterline seconded the nomination.

Voice Vote – All in favor, no objections

Motion by Aaron Martin seconded by Roy McCabe to schedule regular monthly Board meetings for the third Monday of each month during the 2016 calendar year, beginning at 7:00 p.m. in the Administrative Conference Room located in the Jr/Sr High School.

In addition, Work Sessions will be held on the second Monday of each month, beginning at 7:00 p.m. in the Administrative Conference Room located in the Jr/Sr High School.

The Board may change the regular meeting day and time when needed and will advertise such changes. When needed, special meetings will be called and advertised.

Roll Call Vote – Unanimous M.C.

Motion by Aaron Martin seconded by Brenda Folk to appoint Vivian Foster as the PSBA Liaison/Legislative Representative for 2016.

Roll Call Vote – Unanimous M.C.

Motion by Aaron Martin seconded by Vivian Foster to adjourn the Reorganization Meeting and continue the Regular Meeting for General Purposes at 7:06 p.m.

Roll Call Vote – Unanimous M.C.

### **POLICY & CURRICULUM**

Motion by Vivian Foster seconded by Roy McCabe to approve the November 16, 2015 minutes.

Roll Call Vote M.C.

Ayes: Foster, Detterline, Folk, Arnold, McCabe, Wyles, Martin  
Gresko abstained

Motion by Vivian Foster seconded by Roy McCabe to approve the following Cheerleading Competition Events and associated costs, with Jennifer Garner as supervisor:

- December 19 – IUP – **No District Cost**
- January 22-23 – Hershey – **Lodging; Transportation paid by Athletic Fund**
- March 12 – Sideling Hill – **Transportation paid by Athletic Fund**
- February 27-28 – Ocean City MD – **No District Cost**

Roll Call Vote – Unanimous M.C.

Motion by Vivian Foster seconded by Roy McCabe to approve the following field trip request(s), conditioned on availability of substitutes (if applicable), as recommended by the Administration:

<b>GROUP</b>	<b>SUPERVISOR</b>	<b>DESTINATION</b>	<b>DATE</b>	<b>PURPOSE</b>	<b>COST</b>
Ski Club	Rena Drenning Jodie Kormanski	Blue Knob Ski Resort	Jan 11, 25 Feb 1, 8	Ski Club	None to District

Roll Call Vote – Unanimous M.C.

INFORMATION: The following policies are attached for your review to be approved at the January 2016 meeting:

- Policy #317 – Administrative Employees – Conduct/Disciplinary Procedures
- Policy #417 – Professional Employees – Conduct/Disciplinary Procedures
- Policy #517 – Support Employees – Conduct/Disciplinary Procedures
- Policy #806 – Operations – Child Abuse
- Policy #824 – Operations – Maintaining Professional Adult/Student Boundaries
- Policy #916 – Community – Volunteers

### **BUILDING & GROUNDS**

Motion by Roy McCabe seconded by Tom Arnold to approve A “Deed of Right of Way and Easement” between the District and the Saxton Borough Municipal Authority, as amended to correct spelling of district name on survey map.

Roll Call Vote – Unanimous M.C.

Motion by Roy McCabe seconded by Vivian Foster to approve the following building use requests, conditioned on compliance with the district’s Use of Facilities Policy No. 707. Building use is being recommended with the understanding that school district events take precedence over outside usage:

**HIGH SCHOOL:**

- Softball to use gym (days contingent on winter sports/activities) January through February (6 pm – 7:30 pm) with Sandy Kay Rickabaugh as Supervisor. **Usage will be coordinated through the Athletic Director.**

**DEFIANCE ELEMENTARY:**

- Defiance PTA to use gym for PTA Dance on December 18 (5 pm – 6:30 pm) with Sandy Kay Rickabaugh as Supervisor.

Roll Call Vote – Unanimous M.C.

### **BUDGET & FINANCE**

Motion by Brenda Folk seconded by Roy McCabe to pay the district general fund bills as presented, as funds are available, and as recommended by the Administration.

**District**

Blanchetti, Tom	Driver's Ed	\$	318.50
Browell, Sonya	On-Line Work	\$	466.38
Carrier, Chris	Detention	\$	193.38
Donovan, Shauna	Detention	\$	22.75
Hoover, Irene	Homebound	\$	568.75
Snyder, Amy	Detention	\$	125.13
Wood, Kathy	Financial Aid Night	\$	45.50

**Highmark Grant Stipend**

Donaldson, Kim	stipend	\$	250.00
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**21st Century**

Bowser, Kim	Tutor	\$	91.00
Bowser, Kim	Tutor	\$	45.50
Brumbaugh, Jessica	Tutor	\$	79.63
Detwiler, Megan	Tutor	\$	45.50
Detwiler, Megan	Tutor	\$	45.50
Ebersole, Doug	Tutor	\$	56.88
Ebersole, Doug	Tutor	\$	91.00
Elder, Sarah	Tutor	\$	227.50
Elder, Sarah	Tutor	\$	273.00
Heath, Londa	Tutor	\$	79.63
Horsh, Toby	Tutor	\$	79.63
McDonald, Pam	Tutor	\$	22.75
Morningstar, Valerie	Tutor	\$	182.00
Morse, Bradley	Tutor	\$	227.50
Morse, Bradley	Tutor	\$	68.25

Roll Call Vote – Unanimous M.C.

Motion by Brenda Folk seconded by Roy McCabe to accept the October 2015 Activity Fund Report, reflecting a cumulative balance of \$89,868.69.

Roll Call Vote – Unanimous M.C.

Motion by Brenda Folk seconded by Roy McCabe to accept the October 2015 Athletic Fund Report, reflecting a cumulative balance of \$14,096.05.

Roll Call Vote – Unanimous M.C.

Motion by Brenda Folk seconded by Vivian Foster to approve the following purchase order (s) for the 2015-16 school year as recommended by the Administration:

<b>PO #</b>	<b>Vendor</b>	<b>Item Description</b>	<b>Amount</b>	<b>Paid By</b>
3204	Hasler, Inc.	Postage Machine Ink Cartridges	\$204.00	General Fund

Roll Call Vote – Unanimous M.C.

**ATHLETICS**

Motion by Aaron Martin seconded by Roy McCabe to award the 2015-16 Wrestling supply order to Sportsmans in the amount of \$575.98, as recommended by the Athletic Director.

Roll Call Vote M.C.

Ayes: Foster, Detterline, Folk, Arnold, McCabe, Wyles, Martin  
Gresko abstained

**PERSONNEL**

Motion by Tom Arnold seconded by Roy McCabe to approve the following positions listed at the stipend for 2015-16 (if applicable) to be determined upon successfully negotiating a renewal of agreement between the TMEA and the TMSB:

Deb Brownsberger	Drama Club(Costumes)	Volunteer
Melanie Gresko	Drama Club (Costumes)	Volunteer
Sue Johnson	Drama Club (Costumes)	Volunteer

Roll Call Vote M.C.  
Ayes: Foster, Detterline, Folk, Arnold, McCabe, Wyles, Martin  
Gresko abstained

Motion by Tom Arnold seconded by Roy McCabe to accept, with regret, a resignation letter from Andrea Wakefoose, high school Spanish teacher, effective January 15, 2016.

Roll Call Vote – Unanimous M.C.

Motion by Tom Arnold seconded by Brenda Folk to appoint Attorney Robin Binder Heath as the District’s Solicitor for the 2016 calendar year at an hourly rate of \$115.00 per hour for general legal services and \$130.00 for litigation/special education services, which reflects no increase from the 2015 calendar year.

Roll Call Vote – Unanimous M.C.

Motion by Tom Arnold seconded by Vivian Foster to approve the following request(s) without pay:  
Andrea Wakefoose – ½ day Jan McIntyre – 4 days

Roll Call Vote – Unanimous M.C.

Motion by Tom Arnold seconded by Roy McCabe to approve the Superintendent’s Revised Contract effective July 1, 2016 – June 30, 2021, which reflects a decrease in the amount of life insurance provided.

Roll Call Vote – Unanimous M.C.

Motion by Tom Arnold seconded by Brenda Folk to approve the following TSS Aides for 2015-16, conditioned on submission and approval of required documentation:

- Danielle Johnson - ACRP

Roll Call Vote – Unanimous M.C.

Motion by Tom Arnold seconded by Vivian Foster to acknowledge that Laura Wells has completed the necessary requirements to receive tenure.

Roll Call Vote – Unanimous

M.C.

Motion by Tom Arnold seconded by Roy McCabe to approve Family Medical Leave for an employee for medical reasons for twelve (12) weeks.

Roll Call Vote – Unanimous

M.C.

Conference report(s) were provided.

Mr. Bollman's Superintendent Report was provided

The Principals provided a report of activities for the past month.

Trenton provided an update on the food drive

With no further business to discuss, Roy McCabe made a motion to adjourn at 7:58 p.m. seconded by Vivian Foster with no objections.

Respectfully Submitted,

Lisa M. Rankin  
Secretary