

TUSSEY MOUNTAIN SCHOOL BOARD  
MEETING FOR GENERAL PURPOSES  
February 15, 2016

The Tussey Mountain School Board met on February 15, 2016 at 7:00 p.m. for general purposes in the Administrative Conference Room, 199 Front Street, Saxton. Board members present were Roy McCabe, Jeremy Wyles, Vivian Foster, Suzanne Detterline, Melanie Gresko, Jim Hoge, Aaron Martin, and Student Board Representative Trenton Husick. Administrators present were Mark Bollman, Jerry Shoemake, Melinda Damiano, and Zach Treece. Press present was Ron Morgan – Daily News. Also present was Jessica Brumbaugh.

Board President Aaron Martin called the meeting to order following presentation of the Elementary Student of the Month certificates at 7:27 p.m.

ROLL CALL: Brenda Folk and Tom Arnold were absent.

The Pledge of Allegiance was led by Vivian Foster followed by the Invocation delivered by Suzanne Detterline.

PUBLIC COMMENT: There was no public comment.

MEETINGS HELD SINCE JANUARY 18:

- Personnel Committee Meeting (Jan. 20, 2016)
- Athletic Committee Meeting (Jan. 29, 2016)

The Tussey Mountain School Board of Education has reviewed and discussed, at length, the items listed on the consent agenda at their monthly work session. All Directors were in agreement that these items are approvable by a consent agenda and require no further discussion.

Motion by Aaron Martin seconded by Roy McCabe to approve items 1 through 12 listed on the consent agenda:

Consent Agenda

1. Approve the minutes from the January 18, 2016 meeting.
2. Approve the following field trip/academic trip requests, conditioned upon the availability of substitute teachers, as recommended by the Administration:

GROUP	SUPERVISOR	DESTINATION	DATE	PURPOSE	COST
All Elem. Students	Elem. Teachers	High School	Mar. 3	To see the Drama Club production	Transp.
Scholastic Quiz Team	Polly Hoover	Chestnut Ridge	Mar. 16	Scholastic competition	Transp
Gr. 9-12 Special Ed students	Doug Ebersole, Kim Rogers, Kathy Wood, George Diehl (OVR)	Hiram G. Andrews Center	Mar. 18	Visit Technical School for IEP students	Transp.
5 students	Adam Runk	Juniata Valley HS	Mar. 10-12	Region Band	Students: Transp to event; \$575 Total Lodging; Adam: Mlg; meals
Grade 3 All Bldgs.	Grade 3 Teachers	JC Blair Hospital	May 20	Health Fair	No District Cost
Grade 5 All	Grade 5 Teachers	Gettysburg (instead	May 25	Civil War Curriculum	Transp; Regist:

Bldgs.		of Washington)			\$8/Student; \$10/adult; \$270 Tour Guide
Jr & Sr High Envirothon Teams	Sarah Elder, Matt McCahan	Shawnee State Park	May 3	Envirothon Competition	Transp; \$70 Regist.
Gr. 11-12 Childcare Students	Trudy Fagan, Valerie Morningstar, Dorian Morse	Juniata College	Mar. 8	21 <sup>st</sup> Annual Early Childhood Conference with Classes on subjects like effective teaching of preschoolers, autism in preschoolers, concussions, etc.	Transp; subs; \$25 Regist.

3. Approve the 2016-17 School Calendar
4. Approve homebound instruction for a student as requested by the attending physician.
5. Approve Budgetary Transfers for 2015-16
6. Approve the List of Payments as funds are available

#### District

Blanchetti, Tom		Driver's Ed	12/14-12/15, 12/17, 12/21-12/22	8.5 hrs	\$193.38
Blanchetti, Tom		Driver's Ed	1/4, 1/5, 1/7, 1/8	6 hrs	\$136.50
Brumbaugh, Jessica		Detention	1/19/2016	1 hr	\$ 22.75
Carrier, Chris		Detention	11/20	2.5 hrs	\$ 56.88
Rankin, Lisa		Board Mtgs	11/9, 11/16, 12/8, 1/11, 1/18	5 meetings	\$255.00
Rodgers, Kimb		Transition Cncl Mtg	9/16, 10/21, 11/18, 12/16	4 hrs	\$ 91.00
Snyder, Amy		Detention	12/7, 12/21	5 hrs	\$113.75
Snyder, Amy		Detention	1/11, 1/12	5 hrs	\$113.75

#### 21st Century

Bowser, Kim		Tutor	1/4/2016	1 hr	\$ 22.75
Bowser, Kim		Tutor	1/11, 1/14	3.5 hrs	\$ 79.63
Brumbaugh, Jessica		Tutor	1/6	2 hrs	\$ 45.50
Brumbaugh, Jessica		Tutor	1/7	1 hr	\$ 22.75
Brumbaugh, Jessica		Tutor	1/13, 1/20	4 hrs	\$ 91.00
Brumbaugh, Jessica		Tutor	1/14, 1/21	2 hrs	\$ 45.50
Detwiler, Megan		Tutor	1/11	1 hr	\$ 22.75
Ebersole, Doug		Tutor	1/7	1 hr	\$ 22.75
Ebersole, Doug		Tutor	1/14, 1/21	2 hrs	\$ 45.50
Elder, Sarah		Tutor	1/5-1/6	5 hrs	\$113.75
Elder, Sarah		Tutor	1/12, 1/19, 1/21	7.5 hrs	\$170.63
Heath, Londa			1/6	2 hrs	\$ 45.50

		Tutor			
Heath, Londa		Tutor	1/11, 1/20	2 hrs	\$ 45.50
Horsh, Toby		Tutor	1/5-1/6	2 hrs	\$ 45.50
Horsh, Toby		Tutor	1/12, 1/13	2 hrs	\$ 45.50
Morningstar, Valerie		Tutor	1/6	1 hr	\$ 22.75
Morningstar, Valerie		Tutor	1/13, 1/19	2 hrs	\$ 45.50
Morse, Bradley		Tutor	1/4-1/5	2 hrs	\$ 45.50
Morse, Bradley		Tutor	1/11, 1/12, 1/20	6 hrs	\$136.50

7. Approve the December 2015 Athletic Fund Report, reflecting a cumulative balance of \$11,450.21
8. Approve the December 2015 Activity Fund Report, reflecting a cumulative balance of \$84,536.25
9. Approve purchasing Spring Sports supplies for the Athletic Trainer from Medco at a cost of \$675.54, as recommended by the Athletic Director.
10. Approve the transfer of \$20,000 to the Athletic Fund, as requested by the Athletic Director.
11. Approve a contract with PENNSylvania NETworks, Inc. for equipment and services to provide Wireless Access Point Project in the amount of \$18,940.00. This project will move forward only if the district is approved for E-Rate funding that will cover approximately 80% of the cost, which means the district's cost will be approximately \$3,800.
12. Approve the following building use requests, conditioned on compliance with the district's Use of Facilities Policy No. 707. Building use is being recommended with the understanding that school district events take precedence over outside organization usage:

**HIGH SCHOOL:**

- AYSO to use the Cafeteria for a parent meeting on Mar. 7 (7:00 – 8:00 p.m.), with Chantell Ritchey as supervisor.
- Learning Lamp to use the Library Annex for an Emergency Certification Information Seminar on March 2 (6:00 – 7:00 p.m.), with Kellie Burgan as supervisor.
- Saxton Little League to use the VFW Field, HS Baseball Field, and Wrestling Room for practice from March through June, with Mat Stoudnour as supervisor. Practices will be coordinated with the Athletic Director and the Baseball/Softball Coaches for availability. **Building use is approved with the stipulation that spikes will not be worn in the building and soft balls will be used.**

**SAXTON LIBERTY ELEMENTARY:**

- AYSO to use the Gymnasium for a fundraiser delivery on April 26 (1:00 – 6:00 p.m.), with Chris Park as supervisor.
- PTA to use a classroom for a Spring Fundraiser Pickup on Mar. 15 (afternoon), with Kristal Miller as supervisor.

**ROBERTSDALE ELEMENTARY:**

- Broad Top Youth Baseball to use the Gymnasium for Open Gym using soft balls from March 1 – April 30 on Tuesdays and Thursdays (6:00 – 7:00 p.m.), with Jack Jones as supervisor. They will only be using the Gymnasium until they can get on the field. **Building use is approved with the stipulation that spikes will not be worn in the building and soft balls will be used.**

**DEFIANCE ELEMENTARY:**

- PTA to use a classroom for a meeting on Mar. 16, Apr. 20 (4:00 – 6:00 p.m. on all dates), with Belinda Long as supervisor.

Roll Call Vote – Unanimous

M.C.

**BUDGET**

Motion by Jim Hodge seconded by Roy McCabe to approve the purchase of new Administrative Business Software from Tyler Technologies (Infinite Visions) at a cost not to exceed \$55,779 (\$13,079 annual fee; \$42,700 One-Time Fee). The 42,700 fee will more than likely be reduced by approximately \$10,000 if all trainings are shared with a minimum of four other districts and will be billed as incurred. The annual fee will be paid in two installments; one at the end of 2015-16 and one during 2016-17.

Roll Call Vote

M.C.

Ayes: McCabe, Wyles, Foster, Detterline, Hodge, Martin

Nayes: Gresko

**POLICY & CURRICULUM**

Motion by Melanie Gresko seconded by Vivian Foster to approve the following academic/field trip requests conditioned on availability of substitute teachers:

<b>GROUP</b>	<b>SUPERVISOR</b>	<b>DESTINATION</b>	<b>DATE</b>	<b>PURPOSE</b>	<b>COST</b>
Yearbook students	Nathan Thompson	PSU State College	Mar. 4	PSPA, Scholastic Journalism Competition	Expenses paid by Yearbook Account except sub
Gr. 10-12 FBLA Students	Mrs. Myers, Mr. Brode	PNC Park, Pittsburgh	May 26	Experience consumer relations and supply and demand in the entertainment business	No District Cost
1 student	Sarah Johnson	Altoona HS	Mar. 17-19	Region Chorus	Sarah: Mlg, \$12 for director folder; Student: Transp. To event only, \$118 Regist/Lodging
Gr. 10-12 Childcare Students	Trudy Fagan	Allegheny Community College	Mar. 11	Visit college, including Childcare instructor video, and a Q&A session	Sub
Gr. 1 (all bldgs.), Lifeskills, MDS students	Gr. 1 teachers	Altoona Curve	May 25	Follows curriculum on community workers	No District Cost
Bedford Co. Youth	Kathy Wood	Harrisburg	April 13	Tour Capital	Transp. To Bedford

Leadership students					
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Roll Call Vote – Unanimous

M.C.

Motion by Melanie Gresko seconded by Roy McCabe to approve the following conference requests, conditioned on availability of substitutes (if applicable), as recommended by the Administration:

<b>STAFF MEMBER</b>	<b>WORKSHOP/CONFERENCE</b>	<b>PLACE</b>	<b>DATE(S)</b>	<b>COST</b>
Steve Long	Cultivating Awareness By Living Mindfully	Breezewood	Apr. 29	Mlg.
Jim Mitchell, Jeff Rankin	Turf and Ornamental Update (for required pesticide license credits)	Altoona	March 10	Mlg/Meals; \$65 Ea. Regist.

Roll Call Vote – Unanimous

M.C.

Motion by Melanie Gresko seconded by Roy McCabe to approve March 29, 2016 as a make-up day for February 16, 2016 cancelled due to ice.

Roll Call Vote – Unanimous

M.C.

Mark reported that the original planned trip for the Competition Cheerleaders to compete in Ocean City did not include travel time and they have requested to leave on Friday afternoon at noon, which means they would lose one-half day of school. He asked if there were any reservations about this request. After a short discussion, there was a consensus to allow the team to leave at noon on Friday.

### **BUILDING USE**

Motion by Vivian Foster seconded by Roy McCabe to Approve the following building use requests, conditioned on compliance with the district’s Use of Facilities Policy No. 707. Building use is being recommended with the understanding that school district events take precedence over outside organization usage:

**ROBERTSDALE ELEMENTARY:**

- Tri-County Baseball League to use the Gymnasium for Little League baseball skill drills from Mar. 1 – 31 (Mondays and Wednesdays from 6:00 – 7:00 p.m.), with Bruce Puchallo as supervisor. Building use approval is approved with the stipulation that spikes will not be worn in the building and soft balls will be used.
- Jr High Softball team to use the Gymnasium for practice from Mar. 7 -23 (3:30 – 5:30 p.m.), with Nick Chamberlain as supervisor. Building use is approved with the stipulation that spikes will not be worn in the building and soft balls will be used.

**HIGH SCHOOL:**

- After3 Program to use the Cafeteria for a Parent Engagement Career Session on Mar. 10 and Apr. 14 (3:20 – 6:00 p.m.), with Nikki Gephart as supervisor.
- Saxton Sportsmens Association to use the Tennis Court area for an Easter Egg Hunt on March 19 (rain date March 26), (10:00 a.m. – 12:30 p.m.), with Cindy Foster as supervisor.
- Scholastic Quiz Team to use the Old Gymnasium for a Semi-formal Dance on March 19 (noon - 11:00 p.m.), with Polly Hoover as supervisor.

Roll Call Vote – Unanimous

M.C.

INFORMATION: The American Cancer Society's Relay for Life Team has requested an extension of the facilities use until 10:00 p.m. on June 18, 2016.

### **ATHLETICS**

Motion by Jeremy Wyles seconded by Roy McCabe to approve a Golf Team Co-op between Northern Bedford County School District and Tussey Mountain School District beginning with the 2016-17 school year. Cost of this agreement would be salary and fringes for a Coach and transportation.

Vivian asked how many players make a team with Mark responding that it takes 5. There was a short discussion on this matter.

Roll Call Vote – Unanimous M.C.

### **TRANSPORTATION**

Motion by Jeremy Wyles seconded by Vivian Foster to acknowledge Aletha Hafer as a substitute van driver for Snyder Busing, Inc.

Roll Call Vote – Unanimous M.C.

### **PERSONNEL**

Motion by Suzanne Detterline seconded by Vivian Foster to rescind the hiring of Matt McCahan as 2015-16 Winter Game Manager due to his lack of time to perform the duties.

Roll Call Vote – Unanimous M.C.

Motion by Suzanne Detterline seconded by Vivian Foster to approve the following persons being hired for the position listed at the salary stated for 2015-16, conditioned on submission and approval of required documentation (if applicable):

Jim Rumbarger	Volunteer Drama (Conductor)	
Matt McCahan	Assistant Baseball Coach	TBD
Kevin Reed	Assistant Baseball Coach	TBD
Dave Leonard	Volunteer Baseball Coach	
Rob Reed	Volunteer Baseball Coach	
Mike Villa	Volunteer Baseball Coach	
Zach Treece	Volunteer Baseball Coach	
Chris Carrier	Assistant Track Coach	TBD
Megan Detwiler	Assistant Track Coach	TBD
Josh Smith	Assistant Track Coach	TBD
Bob Hummel	Volunteer Track Coach	
Amber Yutzy	Volunteer Track Coach	
Jessica Little	Volunteer Track Coach	
Garett Cloud	Volunteer Track Coach	
Jordan Kaminsky	Volunteer Track Coach	
Rodney Brumbaugh	Spring Game Manager	TBD (Split)
Melody Toth	Spring Game Manager	TBD (Split)
Josh Smith	Winter Game Manager	TBD (Split)

Roll Call Vote – Unanimous M.C.

Motion by Suzanne Detterline seconded by Roy McCabe, to approve an Extended Medical Leave request from an employee from February 1 through June 11, 2016, as requested from the attending physician.

Roll Call Vote – Unanimous M.C.

Motion by Suzanne Detterline seconded by Roy McCabe, to approve the following request(s) for leave without pay for reasons acceptable to the Administration:

Tracey Mitchem – 2 days Tammy Ramsey – 2 days Melanie Baer – ½ day

Roll Call Vote – Unanimous M.C.

Motion by Suzanne Detterline seconded by Roy McCabe, to approve the following TSS Aides for 2015-16, conditioned on submission and approval of required documentation:

**YOUTH ADVOCATE PROGRAM**

Lauren Albright

**NHS Human Services**

Lisa Robinson Jeannie Lashlee  
Kathleen Tweed

Roll Call Vote – Unanimous M.C.

Motion by Suzanne Detterline seconded by Roy McCabe, to advertise for two nine month, five (5) hour Part-time Cleaners to replace the twelve month, full time Custodian at Saxton Liberty night shift, as recommended by the Administration.

Vivian asked why this was happening with mark explaining that this reorganization would free up the Lead Custodian to do more maintenance since the air handlers are getting older and requiring more time to service.

Roll Call Vote M.C.

Ayes: McCabe, Wyles, Detterline, Gresko, Hodge, Martin  
Nays: Foster

Motion by Suzanne Detterline seconded by Roy McCabe, to approve Jordan Kaminsky, a Tussey Mountain graduate, to perform her thesis from Mansfield University on Social Media/Use of Electronics at the Jr/Sr High School, as recommended by the Administration.

Roll Call Vote – Unanimous M.C.

Mr. Bollman’s Superintendent’s Report was provided

Mr. Heath provided a report of his activities this year so far.

A report was provided by Trenton Husick and the Principals

Board President Aaron Martin called for an Executive Session for Personnel and Possible Litigation at 7:55 p.m.

With no further public business to discuss, Roy McCabe made a motion at this time to adjourn with a second provided by Vivian Foster.

Respectfully Submitted,

Lisa M. Rankin  
Secretary