

TUSSEY MOUNTAIN SCHOOL BOARD  
MEETING FOR GENERAL PURPOSES  
January 18, 2016

The Tussey Mountain School Board met for general purposes on January 18, 2016 at 7:00 p.m. in the Administrative Conference Room. Board members present were Jeremy Wyles, Vivian Foster, Suzanne Detterline, Melanie Gresko, Brenda Folk, Jim Hodge, Tom Arnold, Roy McCabe, and Aaron Martin. Administrators present were Mark Bollman, Jerry Shoemake, Melinda Damiano, Zach Treece, and Wayland Heath. Press present was Ron Morgan – Daily News and Erin Thompson – Bedford Gazette. Also present was Jen Treece.

Board President Aaron Martin called the meeting to order at 7:30 p.m. after the Elementary Student of the Month presentations held in the Cafeteria.

**ROLL CALL:**

The Pledge of Allegiance was led by Tom Arnold followed by the Invocation delivered by Suzanne Detterline.

**PUBLIC COMMENT:**           There was no public comment.

Mr. Bollman provided an outline of Board Committees as to how they're developed by the President, what their functions are, etc.

The Tussey Mountain School Board of Education has reviewed and discussed, at length, the items listed on the consent agenda at their monthly work session. All Directors were in agreement that these items are approvable by a consent agenda and require no further discussion.

Motion by Aaron Martin seconded by Tom Arnold to approve items 1 through 13 listed on the consent agenda:

Consent Agenda

1. Approve the minutes from December 8, 2015 reorganizational meeting.
2. Approve the 2016 Board Committees as recommended by Board President Aaron Martin.
3. Approve the following field trip/academic trip requests, conditioned upon the availability of substitute teachers, as recommended by the Administration:

<b>GROUP</b>	<b>SUPERVISOR</b>	<b>DESTINATION</b>	<b>DATE</b>	<b>PURPOSE</b>	<b>COST</b>
District Chorus	Sarah Johnson	Hollidaysburg Jr/Sr High School	Feb 3-5, 2016	District Chorus	Transportation
County Band (approx. 20 Students)	Adam Runk	Everett High School	Jan 5-6, 2016	County Band	Transportation, Sub, \$25 Reg. Per Student
Scholastic Quiz Team	Polly Hoover Adam Runk	Altoona IU	Feb 16, 19, 23; March 2, 3	Competition	Subs; Transportation
Jr H County Chorus (max. of 12 Students)	Sarah Johnson	Claysburg Kimmel HS	March 14 & 15, 2016	County Chorus	Registration \$25/student; transportation

6 Student Athletes	Rodney Brumbaugh; Matt McCahan	Everett High School	January 14	Leadership Workshop	Regst. \$100 paid by Athletics; Transportation paid by District
After School Programs Grades 2 – 12	Sabrena Musselman; Nikki Gephart	Bedford High School	February 17	NASA Missions	21 <sup>st</sup> Century – pending budget
Grade 9	Kathy Wood	Bedford Vo Tech	January 27	Explore Careers	Transpt. one way (vo-tech bus)
Grade 4	All 4 <sup>th</sup> Grade teachers	Cowan's Gap	April 7	Science/Ecosystems	None to District
School-wide Student Team (Gr. 8-11)	Janell Henderson, Kim Rogers, Amanda Adams, Katie Stoudnour, Tom Blanchetti, Zach Treece	Bellefonte HS	Feb. 9	Meet with Bellefonte's school-wide team	Transp; subs
French Club	Amanda Adams, Adam Runk	Pittsburgh – Gateway Clipper French Night	May 11	French culture/Pittsburgh River Tour	No District Cost
Gr. 11-12	Kathy Wood, Janell Henderson	Bedford Spring	Feb. 24	Improve employable skills/learn about local businesses	Transp.

4. Approve the Competition Cheerleaders to compete on January 30, 2016 at the EXTREME Cheer Classic in Ebsburg at no cost to the District.

5. Approve the following conference requests, conditioned on availability of substitutes (if applicable), as recommended by the Administration:

<b>STAFF MEMBER</b>	<b>WORKSHOP/CONFERENCE</b>	<b>PLACE</b>	<b>DATE(S)</b>	<b>COST</b>
Lisa Rankin, Bobbi Young	2016 PDE Data Summit	Hershey PA	May 22-25, 2016	\$300 Regst. each, Mileage, Tolls (carpooling), \$258 Lodging
Julie Gutshall, Eva Sichko, Lois Bussick	Improving Written Responses in Math with a Focus on Common Core	IU8 – Altoona	February 10, 2016	Mileage, Registration \$125 per person, Subs
Josh Smith	Football Conference	Pittsburgh	Jan 29-30	None to District
Scott Heckman	PETE&C	Hershey	Feb. 21-23	Mlg/Tolls; \$195 Regist; \$230.88 Lodging
Bonnie Jenkins	PA Music Education Conference	Hershey	Mar. 31- Apr. 2	\$160 Lodging; \$145 Regist.
Heather Baughman	Incredible 5 Point Scale/Autism Consortium	IU8 Duncansville	Feb. 9	Mlg; sub

6. Approve the List of Payments as funds are available.

**District**

Allison, Lysbeth	Detention	\$ 22.75
Blanchetti, Tom	Driver's Ed	\$ 102.38
Blanchetti, Tom	Driver's Ed	\$ 182.00
Blanchetti, Tom	Driver's Ed	\$ 182.00
Bowser, Kim	Detention	\$ 398.13
Brumbaugh, Jessica	Detention	\$ 22.75
Curfman, Sue	Detention	\$ 22.75
Flaherty, Casey	Detention	\$ 585.82
Flaherty, Casey	Detention	\$ 56.88

Snyder, Amy	Detention	\$ 113.75
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**PSU ProWellness**

Mitchem, Tracey	Exercise Leader	\$ 720.00
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**21st Century**

Bowser, Kim	Tutor	\$ 45.50
Bowser, Kim	Tutor	\$ 22.75
Bowser, Kim	Tutor	\$ 79.63
Brumbaugh, Jessica	Tutor	\$ 45.50
Brumbaugh, Jessica	Tutor	\$ 45.50
Brumbaugh, Jessica	Tutor	\$ 79.63
Brumbaugh, Jessica	Tutor	\$ 22.75
Buterbaugh, Brittany	Tutor	\$ 22.75
Detwiler, Megan	Tutor	\$ 22.75
Detwiler, Megan	Tutor	\$ 45.50
Donovan, Shauna	Tutor	\$ 22.75
Ebersole, Doug	Tutor	\$ 45.50
Ebersole, Doug	Tutor	\$ 68.25
Ebersole, Doug	Tutor	\$ 45.50
Elder, Sarah	Tutor	\$ 284.38
Elder, Sarah	Tutor	\$ 250.25
Elder, Sarah	Tutor	\$ 227.50
Heath, Londa	Tutor	\$ 22.75
Heath, Londa	Tutor	\$ 56.88
Heath, Londa	Tutor	\$ 113.75
Horsh, Toby	Tutor	\$ 68.25
Horsh, Toby	Tutor	\$ 22.75
Horsh, Toby	Tutor	\$ 68.25
McDonald, Pam	Tutor	\$ 22.75
Morningstar, Valerie	Tutor	\$ 45.50
Morningstar, Valerie	Tutor	\$ 56.88
Morningstar, Valerie	Tutor	\$ 102.38
Morningstar, Valerie	Tutor	\$ 68.25
Morse, Bradley	Tutor	\$ 68.25
Morse, Bradley	Tutor	\$ 91.00
Morse, Bradley	Tutor	\$ 136.50

7. Approve the following purchase order (s) for the 2015-2016 school year as recommended by the Administration:

<b>PO #</b>	<b>Vendor</b>	<b>Item Description</b>	<b>Amount</b>	<b>Paid By</b>
3205	School Health Corp	Replacement AED Pads	\$252.00	General Fund
3207	US Games	Fitness Equipment	948.94	ProWellness Grant
3208	Gopher	Fitness Guides/Nets	766.12	ProWellness Grant
3209	Academy Performance	Fitness Equipment	2999.00	ProWellness Grant
3211	Carolina Bio. Supply	Science Classroom Material	267.44	General Fund
3212	Tri-County Office Machines	Typewriter for Superintendent's Office	395.00	General Fund

8. Accept the November 2015 Athletic Fund Report reflecting a cumulative balance of \$7,626.87.

9. Accept the November 2015 Activity Fund Report reflecting a cumulative balance of \$83,807.96.
10. Approve the following signatures for General Fund and Payroll Accounts at Community State Bank:
  - Aaron Martin, Board President
  - Mark Bollman, Superintendent
  - Jerry Shoemake, Director of Education
  - Lisa Rankin, Business Manager/Secretary
11. Accept a proposal from Allegheny Mountain Research to perform the required AHERA three-year asbestos re-inspection at all buildings at a cost of \$1,350.00.
12. Approve the following building use requests, conditioned on compliance with the district's Use of Facilities. Policy No. 707. Building use is being recommended with the understanding that school district events take precedence over outside organization usage:

HIGH SCHOOL:

- After 3 and After School Programs to hold a Hawaiian Open House January 28, 2016 (3:05 pm – 6 pm) in the cafeteria with Nikki Gephart as Supervisor.
- After 3 and After School Programs to hold an Open House on March 23, 2016 (3:05 pm – 6 pm) in the cafeteria with Nikki Gephart as Supervisor.
- After 3 and After School Programs to hold an End of Year Celebration May 26, 2016 (3:05 pm – 6 pm) in the cafeteria with Nikki Gephart as Supervisor. (Date may change if it interferes with any graduation/end of year activities)
- American Cancer Society to hold the annual Relay for Life Survivor's Dinner/Luminaria Ceremony in the cafeteria/parking lot on June 18, 2016 (4 pm – 6 pm) with Shannon Warburton (American Cancer Society Rep) as Supervisor.
- Casey Flaherty to use the Auditorium on January 19 (6:30 – 7:30) to hold an Educational Europe Trip Meeting for a perspective travelers.
- SADD students to host a blood drive in the gym on April 6 (8 am – 1:30 pm) with Kathy Wood as Supervisor.
- St Francis University to begin EDUC 515 Curriculum Development & Management classes every Thursday beginning January 14 through April 21 (4:30 pm – 7:00 pm) with Melinda Damiano as teacher/supervisor.
- AYSO Soccer to use the field for practice (5:00 – 9:00 p.m.) and games (Saturdays (8:00 a.m. – 7:00 p.m.)), from March 1 – June 12, 2016, with Chantell Ritchey as supervisor.

SAXTON LIBERTY:

- Varsity baseball to use the gym for open practice beginning January 16 through February 27 (8 am – 11 am) on Saturdays with Kasey Kuhns as Supervisor.
- AYSO Soccer to use the field for practice (5:00 – 9:00 p.m.) and games (Saturdays (8:00 a.m. – 7:00 p.m.)), from March 1 – June 12, 2016, with Chantell Ritchey as supervisor.

13. Approve a tentative budget in the amount of \$17,800,447.44 for 2016-17.

INFORMATION: Previous tentative budgets were as follows:  
 2015-16 – Resolution approved, May 2015 \$17,285,298  
 2014-15 - Resolution approved, May 2014 \$16,652,089  
 2013-14 – Resolution approved, May 2013 \$16,459,694

Roll Call Vote

M.C.

AYES: Wyles, Foster, Detterline, Gresko, Folk, Arnold, McCabe, Martin

NAYES: Hodge

## **BUILDING USE**

Motion by Vivian Foster second by Aaron Martin to approve the following building use requests, conditioned on compliance with the district's Use of Facilities. Policy No. 707. Building use is being recommended with the understanding that school district events take precedence over outside organization usage:

### **HIGH SCHOOL:**

- Wrestlers to use the hallways next to the gym, locker rooms, and wrestling room for a wrestling tournament on January 21, 2017 (6:00 a.m. – 8:00 p.m.), with John Husick as supervisor.
- Wrestlers to use the BCO Room, wrestling room, and field house weight room for wrestling practice on Tuesdays and Thursdays from Sept. 20, 2016 – March 20, 2017 (3:30 – 5:30 p.m.), with John Husick as supervisor.

Brenda asked if something should be in the motion to address any future changes that may occur. Lisa responded that, in the approval letter to the organizations, a statement is always included that district functions take precedence over other organizations and that was acceptable.

Roll Call Vote – Unanimous

M.C.

## **POLICY & CURRICULUM**

Motion by Melanie Gresko second by Vivian Foster to approve the following policies that there were discussed and approved by the Policy & Curriculum Committee on Thursday, January 7, 2016:

Policy #317 – Administrative Employees – Conduct/Disciplinary Procedures

Policy #417 – Professional Employees – Conduct/Disciplinary Procedures

Policy #517 - Support Employees – Conduct/Disciplinary Procedures

Policy #525 – Dress & Grooming – Support Staff

Policy #806 – Operations – Child Abuse

Policy #916 – Community – Volunteers

Vivian pointed out that Policy #525 is being adopted due to safety concerns.

Roll Call Vote – Unanimous

M.C.

Motion by Melanie Gresko second by Roy McCabe to approve payment for Joe Frederick to obtain certification for administering OSHA training to our Vocational students, as recommended by the Administration. Training will be provided during two sessions, February 2-5 and February 16-19. Registration cost for these two sessions will be \$1,545.00 plus lodging, mileage, tolls, and meals. For information, the district paid a fee of \$2,140.00 two years ago to an outside party to administer the test.

Roll Call Vote – Unanimous

M.C.

**PERSONNEL**

Motion by Suzanne Detterline seconded by Vivian Foster to approve the following persons being hired for the position listed at the salary stated (if applicable) for 2015-16, conditioned on submission and approval of required documentation (if applicable):

NAME	POSITION	STIPEND
Nick Chamberlain	Head Coach JH Softball	TBD
Maujesca Garner	Volunteer Softball	N/A
Glenn Snyder	Assistant Softball Coach	TBD
Donna Black	Volunteer Drama Club	N/A
Jeff Brantlinger	Volunteer Drama Club	N/A
Dan Crosser	Pianist – Drama Club	N/A
Don Dietz	Set Design – Drama Club	N/A
Galla Higginbotham	Sound – Drama Club	N/A
John Hoffner	Make-up – Drama Club	N/A
Carrie Masood	Hair – Drama Club	N/A
Adam Runk	Rehearsal Pianist – Drama Club	N/A
Anita Soliday	Volunteer Drama Club	N/A
Sarah Elder	Senior High Envirothon Advisor	TBD

Jim Hodge asked if these positions will be paid. Aaron explained that the district did not pay for the Drama position volunteers, but some of them may be paid out of proceeds from the Drama Club.

Roll Call Vote – Unanimous M.C.

Motion by Suzanne Detterline seconded by Roy McCabe to approve the following TSS Aide(s) for the 2015-16 school year, conditioned on submission and approval of required documentation:

Tara Shane – Camco

Roll Call Vote – Unanimous M.C.

Motion by Suzanne Detterline seconded by Brenda Folk to approve the following substitute nurse for the 2015-16 school year, conditioned on submission and approval of required documentation:

Angela Wyles – Licensed Practical Nurse

Roll Call Vote M.C.  
 AYES: Foster, Detterline, Gresko, Folk, Hodge, Arnold, McCabe, Martin  
 Wyles abstained due to conflict of interest

Motion by Suzanne Detterline seconded by Roy McCabe to acknowledge the following substitute bus driver for Snyder Busing for the 2015-16 school year, conditioned on submission and approval of required documentation:

Ashley Neuder

Roll Call Vote – Unanimous M.C.

Motion by Suzanne Detterline seconded by Vivian Foster to approve the following request(s) for leave without pay for a reason acceptable to the Administration:

Sharon Miller – potential days off due to family illness

Tammy Hockenberry – 2 days

Cathy Knee – 7 days

Thomasina Drenning – up to 30 days

Roll Call Vote – Unanimous

M.C.

Motion by Suzanne Detterline seconded by Roy McCabe to approve transferring Jessica McGraw from the position of custodian at Saxton Liberty to Office Aide at Defiance under the terms and conditions specified in the contract between the TMSB and the TMESPA effective January 6, 2016.

Roll Call Vote – Unanimous

M.C.

Motion by Suzanne Detterline seconded by Vivian Foster to acknowledge that Bonnie Barton has obtained her Master of Education degree and to place her on salary scale CMS (\$42,158 prorated) effective December 12, 2015.

Roll Call Vote – Unanimous

M.C.

Motion by Suzanne Detterline seconded by Vivian Foster to hire Maria Dively as a long-term substitute High School Spanish Instructor on an Emergency Certificate effective January 19, 2016 through the end of the 2015-16 school year, conditioned on submission and approval of required documentation, as recommended by the Administration. Ms. Dively will receive a daily per-diem of \$100 plus benefits as provided in the contract between the TMEA and the TMSB.

Roll Call Vote – Unanimous

M.C.

Conference Reports are being provided.

Mr. Bollman's Superintendent's Report was provided.

Mr. Bollman and Lisa provided information about a request to change business office software.

With more further business to discuss, Roy McCabe made a motion to adjourn at 8:12 p.m., seconded by Vivian Foster with no objections.

Respectfully submitted,

Lisa M. Rankin  
Secretary