

**TUSSEY MOUNTAIN SCHOOL BOARD
MEETING FOR GENERAL PURPOSES
March 21, 2016**

The Tussey Mountain School Board met for general purposes on March 21, 2016 at 7:00 p.m. in the Administrative Conference Room, 199 Front Street, Saxton following the presentation of Elementary Student of the Month Awards in the High School Cafeteria. Board members present were Tom Arnold, Roy McCabe, Vivian Foster, Melanie Gresko, Brenda Folk, Jim Hodge, Aaron Martin, and Student Board Representative Trenton Husick. Administrators present were Mark Bollman, Jerry Shoemake, Zach Treece, and Wayland Heath. Press present was Ron Morgan – Daily News and Erin Thompson – Bedford Gazette. Also present was Bob Hummel, Alan Smith, Officer Harker and Officer Redman from Saxton Boro. Board President Aaron Martin called the meeting to order at 7:25 p.m.

ROLL CALL: Jeremy Wyles and Suzanne Detterline were absent.

The Pledge of Allegiance was led by Tom Arnold followed by the Invocation delivered by Roy McCabe.

PUBLIC COMMENT: Alan Smith and Officer Harker presented information about the School Resource Officer Grant awarded to Saxton Boro and answered questions and concerns about the position.

The Tussey Mountain School Board of Education has reviewed and discussed, at length, the items listed on the consent agenda at their monthly work session. All Directors were in agreement that these items are approvable by a consent agenda and require no further discussion.

Motion by Aaron Martin seconded by Vivian Foster to approve items 1 through 13 listed on the consent agenda:

Consent Agenda

1. Approve the minutes from February 22, 2016
2. Approve the following field trip/academic trip requests, conditioned upon the availability of substitute teachers, as recommended by the Administration:

GROUP	SUPERVISOR	DESTINATION	DATE	PURPOSE	COST
SADD	Janell Henderson, Kathy Wood	Camp Odyssey, Boswell, PA	May 3	Team Building	No District Cost (expenses will be reimbursed by PSI)
SADD	Janell Henderson, Kathy Wood	White Sulphur Springs	April 7	SADD Youth Conference	No District Cost (expenses will be reimbursed by PSI)
PreK (HS)	Dorian Morse, Becky Brode, Carol Black	Saxton Community Library	April 12	Experience library, get info about library cards, listen to books	No District Cost

3. Schedule the July 2016 meeting for July 11 at 7:00 p.m. and cancel the work session for July.
4. Approve the following conference requests, conditioned on availability of substitutes (if applicable), as recommended by the Administration:

STAFF MEMBER	WORKSHOP/CONFERENCE	PLACE	DATE(S)	COST
Kim Donaldson	Hershey Penn State PROwellness Grant Workshop/Training	Hershey Hotel	May 18	Expenses paid by Grant
Jennifer Akers	Concussion Facts and Myths: Keeping Our Children Safe	St. Francis University	March 15	Mlg/Meal/Sub
Sonya Browell	Open Campus Best Practices	IU8 Duncansville	March 30	Mlg.

5. Approve the following policy revisions/additions as recommended by the Policy & Curriculum Committee:
 - Policy #113.3 Student Records Plan for Special Education Students
 - Policy #115 Career and Technical Education
 - Policy #824 Maintaining Professional Adult/Student Boundaries

6. Approve the 2016-17 IU08 General Fund Operating Budget as provided in the hand out, which reflects our district's share being \$3,308.23. The district's share for 2015-16 was \$3,305.89.

7. Approve the List of Payments as funds are available

District					
Blanchetti, Tom	Driver's Ed	1/11,1/14,1/15,1/20	19 hrs	\$	432.25
		1/27,1/28,2/1,2/4			
		2/5,2/11,2/17,2/18			
Brumbaugh, Paul	Detention	2/10/2016	2.5 hrs	\$	56.88
Gutshall, Julie	Homebound	1/26, 1/27, 2/4	6 hrs	\$	136.50
Schneider, Megan	Homebound	1/28, 2/2	2 hrs	\$	45.50
Snyder, Amy	Detention	1/19,1/26,2/1,2/2,2/8	12.5 hrs	\$	284.38
Incredible Years					
Arcq, Lori	Childcare	1/20, 1/27, 2/3, 2/10, 2/17, 2/24	12 hrs	\$	240.00
Villa, Jamie	Parenting Sessions	1/20,1/27,2/3,2/10	140/session	\$	560.00
Watkins, Christina	Parenting Sessions	1/20,1/27,2/3,2/10,2/17	140/session	\$	700.00
21st Century					
Bowser, Kim	Tutor	1/28/2016	2.5 hrs	\$	56.88
Bowser, Kim	Tutor	2/1/2016	1 hr	\$	22.75
Bowser, Kim	Tutor	2/5/2016	1 hr	\$	22.75
Brumbaugh, Jessica	Tutor	1/27-1/28	3 hrs	\$	68.25
Brumbaugh, Jessica	Tutor	2/3/2016	2 hrs	\$	45.50
Brumbaugh, Jessica	Tutor	2/4/2016	1 hr	\$	22.75
Brumbaugh, Jessica	Tutor	2/17/2016	2 hrs	\$	45.50
Brumbaugh, Jessica	Tutor	2/11, 2/18	2 hrs	\$	45.50
Detwiler, Megan	Tutor	1/25/2016	1 hr	\$	22.75
Detwiler, Megan	Tutor	2/1/2016	1 hr	\$	22.75
Detwiler, Megan	Tutor	2/8/2016	1 hr	\$	22.75
Donovan, Shauna	Tutor	2/3/2016	1 hr	\$	22.75
Ebersole, Doug	Tutor	1/28/2016	2.5 hrs	\$	56.88
Ebersole, Doug	Tutor	2/4/2016	1 hr	\$	22.75
Ebersole, Doug	Tutor	2/11, 2/18	2 hrs	\$	45.50
Elder, Sarah	Tutor	1/26, 1/28/16	5 hrs	\$	113.75
Elder, Sarah	Tutor	2/1, 2/4/16	5 hrs	\$	113.75
Elder, Sarah	Tutor	2/10, 2/11, 2/18	7.5 hrs	\$	170.63
Heath, Londa	Tutor	1/25, 1/27, 1/28	4.5 hrs	\$	102.38
Heath, Londa	Tutor	2/1, 2/3	3.5 hrs	\$	79.63
Heath, Londa	Tutor	2/10, 2/18	4 hrs	\$	91.00
Horsh, Toby	Tutor	1/26, 1/27	2 hrs	\$	45.50
Horsh, Toby	Tutor	2/2-2/3	2 hrs	\$	45.50
Horsh, Toby	Tutor	2/10, 2/17	2 hrs	\$	45.50
McDonald, Pam	Tutor	1/28/2016	2.5 hrs	\$	56.88
Morningstar, Valerie	Tutor	2/3/2016	3 hrs	\$	68.25
Morningstar, Valerie	Tutor	1/27-1/28	2 hrs	\$	79.63
Morningstar, Valerie	Tutor	2/10, 2/17	2 hrs	\$	45.50
Morse, Bradley	Tutor	2/1, 2/2	3.5 hrs	\$	79.63
Morse, Bradley	Tutor	1/25, 1/26, 1/28	6 hrs	\$	136.50
Morse, Bradley	Tutor	2/8/2016	1 hr	\$	22.75

Wells, Laura	Tutor	1/25, 1/26, 1/28	5.5 hrs	\$ 125.13
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8. Approve the following purchase order (s) for the 2015-2016 school year as recommended by the Administration:

PO #	Vendor	Item Description	Amount	Paid By
3217	Cengage Learning	Calculus Book for Review (Hummel)	242.00	General Fund
3218	J.W. Pepper & Son, Inc.	Music for County Chorus	210.50	General Fund
3219	Southern Computer Warehouse	Equipment for Safe Schools Grant (2 Surface Pr 4 Tablets, 5 cameras	3,674.65	Safe Schools Grant
3220	Dobil Laboratories, Inc.	9 DVR's	7,155.00	Safe Schools Grant
3224	Edgenuity, Inc.	On-line Curriculum Licenses (10)	6,500.00	General Fund

9. Approve the January 2016 Athletic Fund Report, reflecting a cumulative balance of \$9,332.71
10. Approve the January 2016 Activity Fund Report, reflecting a cumulative balance of \$93,670.39
11. Approve a request from Toby Horsh (Head Golf Coach) to open a Golf Booster Club Activity Fund Account.
12. Approve the following building use requests, conditioned on compliance with the district's Use of Facilities Policy No. 707. Building use is being recommended with the understanding that school district events take precedence over outside organization usage:

HIGH SCHOOL:

- Figard Stevenson Bussing to use a classroom/computer lab for Driver Recertification Training on March 14 (5:00 – 9:30 p.m.) and March 15 (5:00 – 8:30 p.m.), with Ruth Figard or Karen Stevenson as supervisors.
- Broad Top Ministerium to use the Auditorium for Good Friday Service to Community on March 25 (6:00 – 9:00 p.m.), with Kathy Speck and Jack Russell as supervisors.
- High School Administrators to use the Auditorium for a Community Speaker (Kristina Anderson) on school shootings on March 23 (7:00 p.m.), with Administrators as supervisors.
- Saxton Little League to use the parking lot to park while on a bus trip to Pittsburgh on June 12 (12:00 – 11:59 p.m.), with Mat Stoudnour as supervisor.

SAXTON LIBERTY ELEMENTARY:

- PTA to use the Gymnasium for a dance on April 22 (5:00 – 9:00 p.m.), with Amy Minnick as supervisor.
- PTA to use the PTA Room for a Book Fair on April 4-6 (9:00 – 11:00 a.m. each day), with Amanda Reed as supervisor.
- **6th Grade (all buildings) to use the Gymnasium for a 6th Grade Well-Wishing Dance on June 1 (4:00 – 10:00 p.m.), with 6th Grade teachers as supervisors.**

ROBERTSDALE ELEMENTARY:

- PTA to use the Gymnasium for a Fundraiser Delivery on March 22 (12:30 – 5:00 p.m.), with Heather Raycroft as supervisor.
- PTA to use the Gymnasium for a Spring BOGO Book Fair on April 4-5 (8:00 a.m. – 2:30 p.m.) and a Family Night (5:00 – 8:30 p.m.) on April 4.

DEFIANCE ELEMENTARY:

- PTA to use the Gymnasium for a Science Fair on March 17 (5:00 – 6:30 p.m.), with Sandy Kay Rickabaugh as supervisor.
- PTA to use the Gymnasium for a Spring Dance on April 8 (5:00 – 6:30 p.m.), with Sandy Kay Rickabaugh as supervisor.

13. Approve an Open Campus Initiative Agreement with IU8 for 2016-17, as recommended by the Administration.
14. Adopt a Resolution urging the State Legislators to enact a budget for 2015-16

Roll Call Vote – Unanimous

M.C.

There was a discussion concerning the Board's directive on using the TRAN if the State Budget Impasse continues through April that ended in a motion being created.

BUDGET

Motion by Aaron Martin seconded by Roy McCabe to authorize the Administration to continue borrowing from the 2015-16 TRAN until the district receives State funds.

Roll Call Vote – Unanimous M.C.

Motion by Aaron Martin seconded by Roy McCabe to approve reimbursement to Adam Runk when funds are available for lodging at Hershey for the All-State Band Festival on March 30 – April 2 (3 nights lodging). Mr. Runk is sharing a room with another Band Director; therefore, Tussey Mountain School District’s cost will be half of the total cost for the room.

Roll Call Vote – Unanimous M.C.

PERSONNEL

Motion by Melanie Gresko seconded by Brenda Folk to approve the following persons being hired for the position listed at the salary stated for 2015-16, conditioned on submission and approval of required documentation (if applicable):

Melissa Madzy (replacing Cheri Brown)	Envirothon Coach	TBD
Toby Horsh	Head Golf Coach	TBD

Roll Call Vote – Unanimous M.C.

Motion by Melanie Gresko seconded by Vivian Foster to acknowledge the following persons as 2015-16 Little League Coaches, conditioned on submission and approval of required documentation:

William Brumbaugh	Kyle Garner	Ronald Horton	Jeffrey Ritchey
John Kormanski	Trevor Lashinsky	Chad Ramper	Neil Rodgers
Matthew Stoudnour	Jason Weaver	Curtis Wright	

Roll Call Vote – Unanimous M.C.

Motion by Melanie Gresko seconded by Tom Arnold to accept an offer from the Saxton Methodist Church to provide free labor to perform tasks not performed by the TMESPA members during the Summer of 2016 (6-8 hours per day). The Church will provide liability coverage for the members and work will be coordinated through Jim Mitchell, Maintenance Supervisor.

Roll Call Vote M.C.

Ayes: Arnold, McCabe, Foster, Gresko, Hodge, Martin
Folk abstained.

Motion by Melanie Gresko seconded by Vivian Foster to accept a letter of retirement from Louann Heath, Elementary Nurse, effective at the end of the 2015-16 school year.

Roll Call Vote – Unanimous M.C.

Motion by Melanie Gresko seconded by Vivian Foster to accept a letter of retirement from Carol Black, Pre-school/Bus Aide, effective at the end of the 2015-16 school year.

Roll Call Vote – Unanimous M.C.

Motion by Melanie Gresko seconded by Tom Arnold to approve the following requests for leave without pay for a reason acceptable to the Administration:

Janet Altobelli – 1 day	Elva Jean Fisher – 1 day	Dulce Dick – 2 ½ days	Crystal Mohlman – 3 days
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Roll Call Vote – Unanimous M.C.

Motion by Melanie Gresko seconded by Brenda Folk to approve the 2016-17 Perkins Occupational Advisory Committees, as recommended by the Administration:

<u>Child Care:</u>	<u>Construction Trades (BCO):</u>	<u>WIB INVOLVEMENT</u>
Cindy Snare	Marlin Sitch	George Diehl
Janice Stoudnour	Rodney Figard	
Cathy Wakefield		
Tonya Carson	<u>Administrative Assistant:</u>	
	John Russell	Rachel Heath

Cabinetmaking and Mill Work:
Erwin Bassler Ken Wyland
Gary Sipes

Barbara Miller
Jamie Foster
Brenda Bowser

Lisa Rankin

Roll Call Vote – Unanimous

M.C.

Motion by Melanie Gresko seconded by Brenda Folk to approve the 2016-17 Perkins Local Advisory Committees, as recommended by the Administration:

Alan Smith
Cindy Snare

Penny Brode
Janice Stoudnour

Ed Rosenberry
Wayne Sherlock

Tom Stoudnour
George Diehl

Jack Russell

Roll Call Vote – Unanimous

M.C.

Motion by Melanie Gresko seconded by Brenda Folk to approve the following TSS Aides for 2015-16, conditioned on submission and approval of required documentation:

Children’s Behavioral Health
Sherry Cornelius

Family Behavioral Resources
Kaitlin Popelish

Roll Call Vote – Unanimous

M.C.

Motion by Melanie Gresko seconded by Vivian Foster to approve the transfer of Betty Ann Kline from Part-time Cleaner (3 ½ hours) at Robertsdale to Part-time Cleaner (5 hours) at Saxton Liberty, effective March 14, 2016, as recommended by the Administration.

Roll Call Vote

M.C.

Ayes: Arnold, Foster, Gresko, Folk, Hodge, Martin

Nays: McCabe

Motion by Melanie Gresko seconded by Roy McCabe to approve the transfer of Thomasina Drenning from Part-time Cleaner (5 hours) at Saxton Liberty to Part-time Cleaner (3 ½ hours) at Robertsdale, effective March 14, 2016, as recommended by the Administration.

Roll Call Vote – Unanimous

M.C.

Motion by Melanie Gresko seconded by Vivian Foster to approve the transfer of Mary Criswell from Part-time Cooks Helper (4 hours) at the Jr/Sr High School to Part-time Cleaner (5 hours) at Saxton Liberty, effective March 14, 2016, as recommended by the Administration.

Roll Call Vote – Unanimous

M.C.

Motion by Melanie Gresko seconded by Tom Arnold to approve the transfer of Dawn Blair from Part-time Cooks Helper (3 hours) at the Jr/Sr High School to Part-time Cooks Helper (4 hours) at the Jr/Sr High School, effective March 14, 2016, as recommended by the Administration.

Roll Call Vote – Unanimous

M.C.

Motion by Melanie Gresko seconded by Vivian Foster to approve the following persons to be added to the substitute support staff list for 2015-16, conditioned on submission and approval of required documentation, as recommended by the Administration:

Kylee Ritchey

Tyson Reid

Alexis Reighard

Andrea Cornelius

Carol Foore

Aletha Hafer

Roll Call Vote – Unanimous

M.C.

Motion by Melanie Gresko seconded by Tom Arnold to approve a revised Job Description for the Attendance Office Aide as recommended by the Administration.

Roll Call Vote – Unanimous

M.C.

Motion by Melanie Gresko seconded by Aaron Martin to advertise for the position of Competition Cheerleading Advisor.

Roll Call Vote – Unanimous

M.C.

- Mr. Bollman's Superintendent's Report was provided
- Vivian provided a Legislative Report and the Principals and Trenton Husick provided a report of activities for the month.

With no further business to discuss, Roy McCabe made a motion to adjourn at 8:44 p.m. seconded by Vivian Foster with no objections.

Respectfully Submitted,

Lisa M. Rankin
Secretary